

AGENDA
COUNCIL MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK
October 10, 2017
1:00 pm

A. ADOPTION OF AGENDA

B. DELEGATIONS

1. STARS Foundation Update
 - Email from STARS Foundation, dated September 5, 2017
2. Cost Comparison Information
 - Email from Cornell Van Ryk, dated October 3, 2017

C. MINUTES

1. Council Meeting Minutes
 - September 26, 2017; 9:00 am
 - September 26, 2017; 1:07 pm
2. Public Hearing Minutes
 - September 26, 2017; 1:00 pm
3. Special Council Meeting Minutes
 - Minutes of October 3, 2017

D. UNFINISHED BUSINESS

1. Truck Value – Pincher Creek Foundation
 - Email from Mike Killoran, dated August 23, 2017
2. Postponed Resolution – Call for Public Review of Kenow Fire
3. Coalition of Residents, Ranchers and Ratepayers of the Twin Butte Area Delegation
 - Delegation presentation, dated September 26, 2017

E. CHIEF ADMINISTRATOR OFFICER'S (CAO) REPORTS

1. **Operations**

- a) Policy C-PW-003 Winter Maintenance of Municipally Directed, Controlled and Managed Roads and Airport Surfaces and 2017/2018 Snow Plow Map
 - Report from Director of Operations, dated October 3, 2017
- b) Beaver Mines Water and Wastewater Project Briefing
 - Briefing Notes dated October 5, 2017
- c) Operations Report
 - Report from Director of Operations, dated October 4, 2017
 - Public Works Call Log
 - Agricultural Services Call Log

2. **Planning and Development**

Nil

3. **Finance**

- a) Joint Council Funding Committee Recommendations
 - Report from Director of Finance, dated October 5, 2017
- b) 2018 Capital Budget and 2019-2021 Capital Plan Adoption
 - Report from Director of Finance, dated October 5, 2017
- c) 2018 Operating Budget and 2019-2021 Operating Plan Adoption
 - Report from Director of Finance, dated October 5, 2017
- d) Statement of Cash Position
 - Statement for Month ending September 2017

4. **Municipal**

a) Chief Administrative Officer's Report

- Report from Chief Administrative Officer, dated September 21, 2017
- Administration Call Log

F. CORRESPONDENCE

1. **For Action**

a) Invitation to Southern Alberta Summer Games Tour

- Email from Town of Pincher Creek, dated October 3, 2017

b) Ribbon Cutting Invitation

- Letter from Pincher Creek 5 Pin Bowling Association, dated October 3, 2017

c) Sale of Poppies and Wreaths / Remembrance Day Services

- Letter from Royal Canadian Legion Pincher Creek Branch, dated September 16, 2017

d) Development of the Heritage Hills 100S Substation

- Letter from NEXtera Energy, dated September 27, 2017

e) Beaver Mines Water and Wastewater Project

- Email from Rob Bronson, dated September 24, 2017

f) Kenow Fire

- Letter from Chief Mountain Gas, dated September 20, 2017

g) Fires

- Email from Brad Bustard, dated October 4, 2017
- Email from Norris Graham, dated October 4, 2017

2. **For Information**

a) Bill C-37

- Email from Health Canada, dated October 4, 2017

b) Cost of Water Options

- Email from Director of Operations, dated October 4, 2017

c) Thank You Card

- Thank you card from the Pincher Creek Rodeo Club, received September 25, 2017

G. COMMITTEE REPORTS / DIVISIONAL CONCERNS

Councillor Quentin Stevick – Division 1

Agricultural Service Board

- Minutes of September 7, 2017

Councillor Fred Schoening – Division 2

Family and Community Support Services

- Draft Minutes of October 2, 2017

Councillor Garry Marchuk – Division 3

Alberta SouthWest

- Minutes of September 6, 2017
- Bulletin October 2017

Reeve Brian Hammond - Division 4

Councillor Terry Yagos – Division 5

H. IN-CAMERA

a. Land

I. NEW BUSINESS

J. ADJOURNMENT

Tara Cryderman

Subject: FW: STARS update presentation to M.D. of Pincher Creek

From: Fallon, Wendy [<mailto:wfallon@stars.ca>]
Sent: Tuesday, September 5, 2017 3:17 PM
To: Wendy Kay <wkay@mdpincercreek.ab.ca>
Cc: Tara Cryderman <AdminExecAsst@mdpincercreek.ab.ca>
Subject: STARS update presentation to M.D. of Pincher Creek

Good afternoon Wendy and Tara,

Glenda Farnden would like to return to the MD of Pincher Creek to provide an update presentation to your Council. I'm wondering if it would be possible to book a delegation for her on September 26th – it looks like you have afternoon delegations? Please let me know what works at your earliest convenience.

Thank you!

Wendy

Wendy Fallon
Stewardship Officer
STARS Foundation
1441 Aviation Park NE, Box 570
Calgary, AB T2E 8M7
P. 403.516.3826
C. 403.922.7199
wfallon@stars.ca
www.stars.ca

From: Wendy Kay [<mailto:wkay@mdpincercreek.ab.ca>]
Sent: Thursday, August 18, 2016 2:51 PM
To: Fallon, Wendy
Cc: Tara Cryderman
Subject: Re: STARS update presentation to M.D. of Pincher Creek

Yes that would be great.

Sent from my iPhone

On Aug 18, 2016, at 2:42 PM, Fallon, Wendy <wfallon@stars.ca> wrote:

That's perfect. Thanks Wendy. Would you like me to send Glenda's PowerPoint presentation a week in advance for your Council?

Wendy

From: Wendy Kay [<mailto:wkay@mdpincercreek.ab.ca>]
Sent: Wednesday, August 17, 2016 10:41 PM
To: Fallon, Wendy

Cc: Tara Cryderman

Subject: RE: STARS update presentation to M.D. of Pincher Creek

Wendy:

How about 1:00 pm on September 13?

Wendy

From: Fallon, Wendy [<mailto:wfallon@stars.ca>]

Sent: August 17, 2016 3:11 PM

To: Wendy Kay <wkay@mdpincercreek.ab.ca>

Cc: Fallon, Wendy <wfallon@stars.ca>

Subject: STARS update presentation to M.D. of Pincher Creek

Good afternoon Wendy,

Glenda Farnden would like to visit your Council again this year and provide an update presentation on STARS. I'm wondering if a Council meeting on September 13th or Sept. 27th would work? Either of these dates is good for a morning or an after lunch delegation. Please let me know at your convenience.

Hope you are enjoying some lovely summer weather in Southern Alberta.

Kind regards,

Wendy

Wendy Fallon

Stewardship Officer

STARS Foundation

1441 Aviation Park NE, Box 570

Calgary, AB T2E 8M7

P. 403.516.3826

C. 403.922.7199

wfallon@stars.ca

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WE
ARE
ALL
STARS

STARS[®]

STARS

2016/17 YEAR IN REVIEW



> **36,000** MISSIONS SINCE 1985

3,022 MISSIONS THIS YEAR
88 EMERGENCY CALLS A DAY

AN AVERAGE OF **8** MISSIONS A DAY
4,200 REMOTE INDUSTRY SITES REGISTERED

6 BASES IN WESTERN CANADA
11 HELICOPTERS
2,775 MEDICAL PERSONNEL TRAINED

OUTREACH TO **161** COMMUNITIES IN 2016
41,328 DONORS AND THREE PROVINCIAL GOVERNMENTS MADE IT ALL POSSIBLE
THANK YOU!



For more information on STARS, please visit stars.ca

STARS EMERGENCY LINK CENTRE

20+ years expertise - Specializing in rural mapping





SOLUS
POWERED BY STARS



**HELP IS
CLOSER.**

STARS

SOLUS

Emergency Assistance App

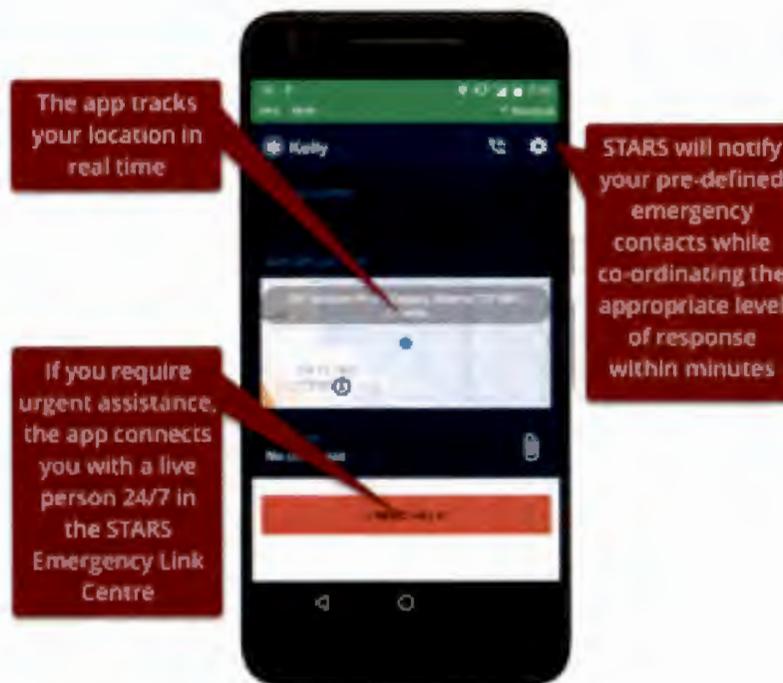


How it works!

- Tracks user's location in real time
- Direct connection to STARS ELC (Emergency Link Centre)
- Talk with a live person 24/7
- STARS Emergency Physician oversight
- STARS dispatches appropriate level of response
- STARS notifies pre-defined emergency contacts
- No hardware required – Android and iOS
- Low cost solution for individuals - \$9.99/month
- Emergency assistance anywhere in Canada (where a cell signal is received)
- Learn more @ solus.ca



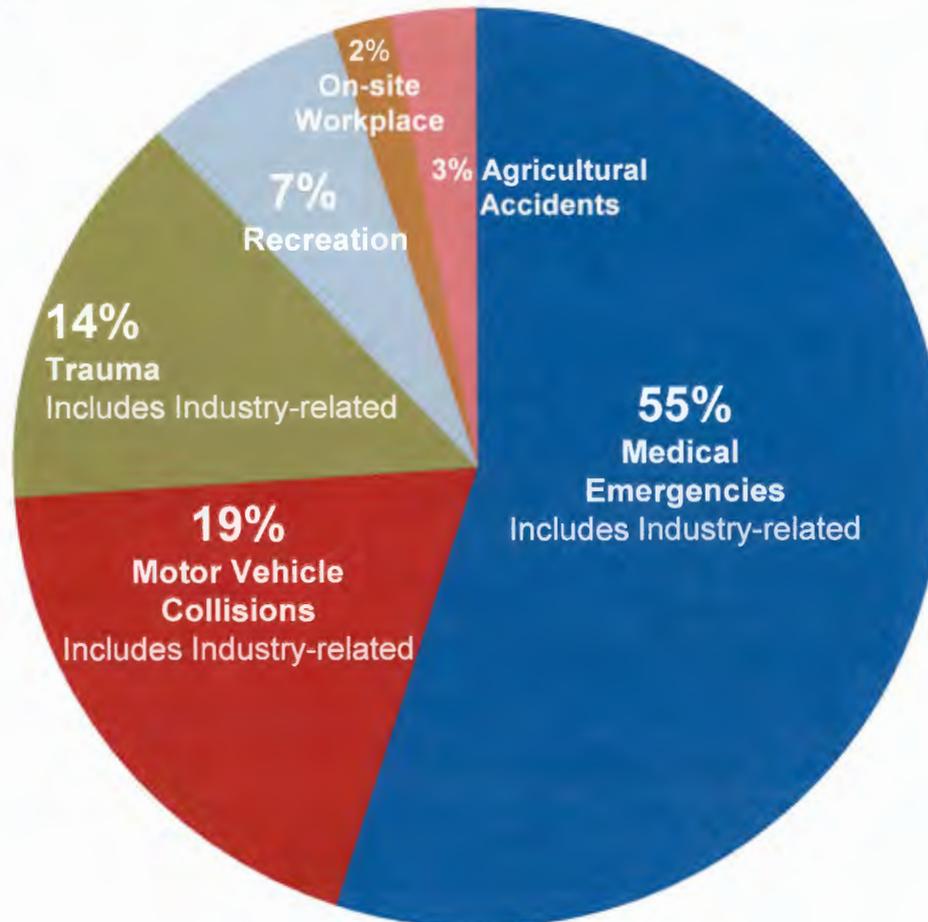
HOW SOLUS WORKS



SOLUS provides you with a valuable safety net immediately upon subscribing.

TYPES OF MISSIONS FLOWN

Need and Demand



Types of Missions

- Medical Emergencies 55%
- Motor Vehicle Collisions 19%
- Trauma Related 14%
- Recreational Accidents 7%
- Industry/Workplace Accidents 2%
- Agricultural Accidents 3%

M.D. OF PINCHER CREEK

Averages 14 – 15 missions per year



@ July 31, 2017

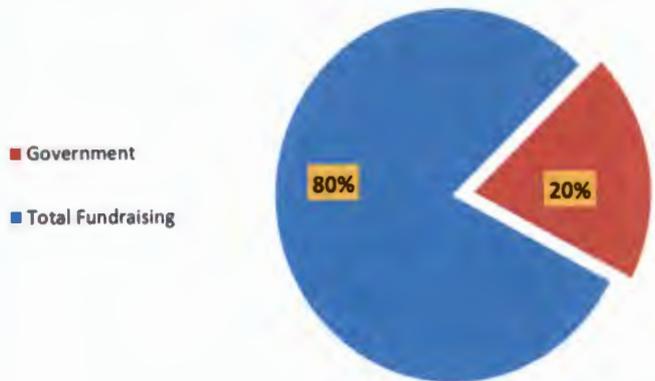
MISSION BREAKDOWN	2011	2012	2013	2014	2015	2016	2017	Total
Beaver Mines scene			1	1	1			3
Burmis Weigh Scale scene	3	2	2	1		2		10
Cowley scene					1			1
Maycroft						1		1
Town of Pincher Creek Inter-facility	14	10	5	8	13	7	13	70
Town of Pincher Creek scene / SAR	2	3	4	3	1		1	14
Total	19	15	12	13	16	10	14	99
Mission-related costs <u>only</u> represent Approx. service value of \$100K per year								

FUELED BY GENEROSITY

Achieving successes together



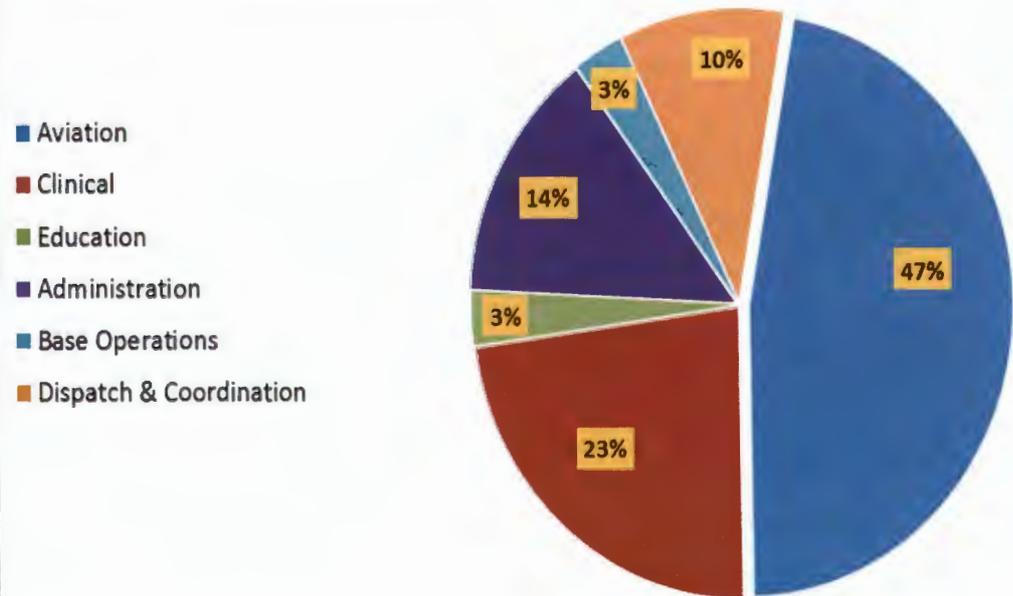
STARS Alberta Funding



Funding in Thousands

AB Government Funding	\$	7,099
Total Operating Costs /Capital Expenditures	\$	35,737
AB Government Funding as a Percent of Costs		20%
STARS Gross Fundraising	\$	16,010
AB Lottery	\$	12,263
Calendar	\$	1,014
Site Registration / Emergency Contact Centre	\$	3,311

STARS Alberta Expenditures - (3 Bases)



Municipal Initiative



Peace River Regional District, B.C.



90% Rural Municipalities
• Up to \$65 per capita



Urban Municipalities



Sturgeon Lake Cree Nation



6 Municipal Leaders reaching over \$1M

United effort - \$1.7M annually (rural & urban)



VIP'S

Very Important Patients



Jenn

- “Blood Onboard Saves Her Life”**
Boating accident results in loss of leg.
- 2016 Rio Paralympics
 - Plays volleyball with a prosthetic leg
 - Duke and Duchess of Cambridge
 - Recreational Accident –



Stacey

- A passenger in a vehicle falling 917 feet down a steep embankment.
Her injuries so extensive, she was virtually unrecognizable.
- Motor Vehicle Collision –



Brodie

- “STARS gave me a chance to live like a normal human being.”**
Suffered double amputation, months of reconstructive surgeries rehabilitation to learn to walk again.
- Industry Accident –

M.D. OF PINCHER CREEK

Municipal Partnerships Save Lives!



OUR REQUEST

- Your *continued* support of \$2 per capita annually
- 4 year pledge (2018, 2019, 2020, 2021)

Ensure Safety and Quality of life - Protect and preserve for the future



Tara Cryderman

Subject: FW: Cost comparison information

From: Cornell Van Ryk [
Sent: October 3, 2017 7:47 AM
To: Wendy Kay <wkay@mdpincercreek.ab.ca>
Subject: Fw: Cost comparison information

Good morning Wendy, I would like to speak to this Email at the next Council meeting. Thank you.

From:
Sent: Thursday, September 28, 2017 1:42 PM
To: [leo Reedyk](#)
Cc: [Wendy Kay](#) ; [Chester McRae](#)
Subject: Cost comparison information

Good afternoon Leo,

You met with us (a group of concerned landowners near the proposed Mill Creek lagoon site) on Feb. 22, 2017. At that time we indicated some issues with the cost comparison of the two alternatives being reviewed. You indicated that Council had some of the same issues (i. e. access road costs) and had commissioned an update to the cost comparison. You committed to providing an updated cost comparison once the road cost estimate was finalized and any other adjustments made. I sent a letter to Council which was discussed at their Feb. 28 meeting which indicated what we had been promised. Council has chosen to proceed with the Mill Creek lagoon option based on it being the lowest cost.

Would you please forward the updated cost comparison information and the date this information became available.

thank you,
Cornell Van Ryk

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
COUNCIL MEETING
SEPTEMBER 26, 2017
(ORIGINALLY SCHEDULED FOR SEPTEMBER 12, 2017)

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, September 26, 2017, in the Council Chambers of the Municipal District Building, Pincher Creek, Alberta.

PRESENT Reeve Brian Hammond, Councillors Garry Marchuk, Quentin Stevick, Fred Schoening, and Terry Yagos

STAFF Chief Administrative Officer Wendy Kay, Director of Operations Leo Reedyk, Director of Development and Community Services Roland Milligan, Director of Finance Janene Felker, and Executive Assistant Tara Cryderman

Reeve Brian Hammond called the Council Meeting to order, the time being 9:00 am.

A. ADOPTION OF AGENDA

Councillor Quentin Stevick 17/393

Moved that the Council Agenda for September 26, 2017, commencing at 9:00 am, be approved as presented.

Carried

B. DELEGATIONS

1. Sponsorship for 22nd Annual Awards of Excellence

Sam Schofield, with the Pincher Creek and District Chamber of Commerce, attended the meeting to request sponsorship of the 22nd Annual Awards of Excellence, scheduled for October 20, 2017.

The Chamber of Commerce is requesting that the MD become a Diamond Sponsor, at a cost of \$1,000.

2. Funding Request

Tony Walker, with the Pincher Creek 5 Pin Bowlers Association, attended the meeting to request funding for new lanes at the Pincher Creek Bowling Alley.

The Pincher Creek 5 Pin Bowlers Association is requesting \$15,000 from the MD, to help with the cost of new lanes at the Pincher Creek Bowling Alley; this amount matches the Town of Pincher Creek's contribution towards the project.

C. MINUTES

1. Council Meeting Minutes

Councillor Quentin Stevick 17/394

Moved that the Council Meeting Minutes of August 22, 2017, be approved as presented.

Carried

2. Special Council Meeting Minutes

Councillor Fred Schoening 17/395

Moved that the Special Council Meeting Minutes of September 7, 2017, be approved as presented.

Carried

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek
 September 26, 2017; 9:00 am

D. UNFINISHED BUSINESS

Nil

E. CHIEF ADMINISTRATOR OFFICER'S (CAO) REPORTS

1. Operations

a) Bridge File 468 Default and Detour

Councillor Garry Marchuk 17/396

Moved that the report from the Director of Operations, dated September 6, 2017, regarding Bridge File 468 Default and Detour, be received;

And that Council authorize administration to work with Aviva, to complete Bridge File 468 replacement without the detour.

Carried

b) Beaver Mines Area Water Standpipe

Councillor Fred Schoening 17/397

Moved that the report from the Director of Operations, dated September 5, 2017, regarding the Beaver Mines Area Water Standpipe, be received;

And that Council direct administration to look for possible locations for a standpipe along the pipeline route, giving consideration to possible impacts to the Hamlet of Beaver Mines;

And further that this report be brought back to Council for their consideration.

Carried

c) Beaver Mines Water and Wastewater Service Funding Report

Councillor Quentin Stevick 17/398

Moved that the report from the Director of Operations, dated September 6, 2017, regarding the Beaver Mines Regional Water and Sanitary Service Funding Report, be received;

And that Council debenture, up to \$4,000,000.00 (four million dollars) for a twenty year period, for the Wastewater Treatment portion of the Beaver Mines Water and Wastewater Project.

Councillor Quentin Stevick requested a recorded vote.

Councillor Quentin Stevick – In Favour
 Councillor Garry Marchuk – Opposed
 Reeve Brian Hammond – In Favour
 Councillor Fred Schoening – In Favour
 Councillor Terry Yagos – In Favour
 Motion Carried

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Councillor Quentin Stevick 17/399

Moved that Council direct Administration to pursue securing the use of the lagoon within the Village of Cowley, for the Wastewater Portion of the Beaver Mines Water and Wastewater Project.

Councillor Quentin Stevick requested a recorded vote.

Councillor Terry Yagos – Opposed
 Councillor Fred Schoening – Opposed
 Reeve Brian Hammond – Opposed
 Councillor Garry Marchuk – Opposed
 Councillor Quentin Stevick – In Favour
 Motion Defeated

Councillor Terry Yagos 17/400

Councillor Fred Schoening declared a potential conflict of interest, as he has a family member employed by MPE, and left the meeting, the time being 9:52 am

Moved that Council authorize MPE to prepare a detailed design for a lagoon site located at SE 19-6-1 W5M, for the Wastewater portion of the Beaver Mines Water and Wastewater Project.

Councillor Quentin Stevick requested a recorded vote.

Reeve Brian Hammond – In Favour
 Councillor Garry Marchuk – In Favour
 Councillor Quentin Stevick – Opposed
 Councillor Terry Yagos – In Favour
 Motion Carried

Councillor Fred Schoening returned to the meeting, the time being 9:53 am.

d) Beaver Mines Water and Wastewater Project Briefing

Councillor Terry Yagos 17/401

Moved that the briefing report for the Beaver Mines Water and Wastewater Project Briefing, dated September 5, 2017, be received as information.

Carried

e) Operations Report

Councillor Garry Marchuk 17/402

Moved that the Operations report from the Director of Operations, dated August 16, 2017 to September 6, 2017, as well as the Public Works Call Log, be received as information.

Carried

2. Planning and Development

Nil

3. Finance

a) Proposed Council Remuneration Schedule

Councillor Terry Yagos 17/403

Moved that Resolution No. 17/381 be placed on the table for consideration.

Carried

Councillor Quentin Stevick 17/404

Moved that Resolution No, 17/381 be amended to read:

That all expenditures, excluding meals, for each individual Councillor, for 2016, be made available.

Councillor Quentin Stevick requested a recorded vote.

Reeve Brian Hammond – Opposed
 Councillor Garry Marchuk – Opposed
 Councillor Quentin Stevick – In Favour
 Councillor Terry Yagos – Opposed
 Councillor Fred Schoening- In Favour
 Motion Defeated

b) Statement of Cash Position

Councillor Fred Schoening 17/405

Moved that the Statement of Cash Positon for the month of August 2017, be received for information.

Carried

4. Municipal

a) Recreation Questionnaire and Wind Energy Questionnaire Results

Councillor Terry Yagos 17/406

Moved that the report from the Chief Administration Officer, dated September 7, 2017, regarding the Recreation Questionnaire and Wind Energy Questionnaire Results, be received;

And that Council receive the results of the Recreation Questionnaire and Wind Energy Questionnaire, be received as information;

And further that the information be placed on our website and hard copies be made available at the Administration Building.

Carried

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b) CAO Report

Councillor Quentin Stevick 17/407

Moved that Council receive for information, the Chief Administrative Officer's report for August 18, 2017 to September 8, 2017, as well as the Administration Call Log and the Enhanced Policing Monthly Report, for August 2017.

Carried

F. CORRESPONDENCE

1. Action

Nil

2. For Information

Councillor Terry Yagos 17/408

Moved that the following be received as information:

- a) Beaver Mines Water and Castle Water Plan Project
 - Letter from Alberta Transportation, dated August 29, 2017
- b) Closure of Waterton Spring Campground
 - Petition, dated July 1, 2017
- c) AltaLink's Heritage Wind Energy Centre Connection
 - Email from AltaLink, dated August 28, 2017
- d) Castle Mountain Resort Inc. Notice of Shareholders Meeting
 - Notice, received September 7, 2017
- e) Thank You Letter
 - Thank You letter from Livingstone Landowners Group
- f) Fires
 - Email from Brad Bustard, dated September 6, 2017

Carried

G. COMMITTEE REPORTS / DIVISIONAL CONCERNS

Councillor Quentin Stevick – Division 1

- Agricultural Service Board
 - Meeting Minutes of May 4, 2017
 - Weed Tour
- Old Man River Regional Services Commission
- CARLS Renovation Committee
- CARLS Marketing Committee
- St. Henry's Church Anniversary Celebration
- Pincher Creek Foundation

Councillor Fred Schoening – Division 2

- No issues have been addressed within Division 2
- Foothills Park BBQ
- Facilities Meeting
- Fire Fighters Memorial Ceremony

Councillor Fred Schoening 17/409

Moved that a letter be sent to the Pincher Creek Emergency Services Commission, requesting that a representative be sent to the annual Firefighters Memorial Ceremony, held in Lethbridge, every September 11.

Carried

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Councillor Garry Marchuk – Division 3

- Alberta SouthWest
- Bulletin September 2017
- Meeting Minutes of August 2, 2017
- Resiliency Training – Community Opening
 - Email, dated August 31, 2017
- Patton Park Meeting
- Lundbreck Citizens Council
- Beaver Mines Community Association Annual General Meeting
 - Walking Trail to Castle Mountain
 - FireSmart
 - Water and Sewer to the Park
 - Expansion of the Hamlet
 - Meetings changed to Monthly
- Economic Development Committee
 - Castle Mountain Master Development Plan

Reeve Brian Hammond

- Emergency Services Commission

Councillor Terry Yagos

- Emergency Services Commission
- Lundbreck Citizens

Councillor Fred Schoening

17/410

Moved that the committee reports be received as information.

Carried

H. IN CAMERA

Councillor Terry Yagos

17/411

Moved that Council and Staff move In-Camera, the time being 10:38 am.

Carried

Councillor Garry Marchuk

17/ 412

Moved that Council and Staff move out of In-Camera, the time being 11:26 am.

Carried

I. NEW BUSINESS

1. Beaver Mines Water Servicing – Land Agreements

Councillor Garry Marchuk

17/413

Moved that the report from the Director of Operations, dated September 6, 2017, regarding the Beaver Mines Water Servicing – Land Agreements, be received;

And that Council authorize the Reeve and Chief Administrative Officer to sign the agreements.

Carried

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2. Road Upgrade Request

Councillor Fred Schoening 17/414

Moved that the request to upgrade a portion of the road allowance, between SE 15-5-1 W5M and SW 14-5-1 W5M to a minimum standard, be permitted.

Carried

3. Access Issues

Councillor Terry Yagos 14/415

Moved that the request to close the road allowance between SW 21-6-1 W5M and NW 21-6-1 W5M, from North of the McRae Pit, be approved.

Councillor Garry Marchuk 14/416

Moved to postpone this discussion to the Council Meeting scheduled for October 10, 2017.

Carried

J. ADJOURNMENT

Councillor Quentin Stevick 17/417

Moved that Council adjourn the meeting, the time being 11:33 am.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
COUNCIL MEETING
SEPTEMBER 26, 2017

8861

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, September 26, 2017, in the Council Chambers of the Municipal District Building, Pincher Creek, Alberta.

PRESENT Reeve Brian Hammond, Councillors Garry Marchuk, Quentin Stevick, Fred Schoening, and Terry Yagos

STAFF Chief Administrative Officer Wendy Kay, Director of Operations Leo Reedyk, Director of Development and Community Services Roland Milligan, Director of Finance Janene Felker, and Executive Assistant Tara Cryderman

Reeve Brian Hammond called the Council Meeting to order, the time being 1:07 pm.

A. ADOPTION OF AGENDA

Councillor Quentin Stevick 17/418

Moved that the Council Agenda for September 26, 2017, commencing at 1:00 pm, be amended, the amendments as follows:

Addition to New Business I(1.) – Sponsorship for 22nd Annual Awards of Excellence, Chamber of Commerce;

Addition to New Business I(2.) – Funding Request, Pincher Creek 5 Pin Bowling Association;

Addition to New Business I(3.) – Pincher Creek Agricultural Society Arena Roof;

And that the agenda be approved, as amended.

Carried

B. DELEGATIONS

1. Kenow Wildfire

Kathy Flundra, representing residents from the Twin Butte Area, attended the meeting to discuss the Kenow Wildfire.

Ms. Flundra represents a Coalition of local residents, ranchers and ratepayers of the Twin Butte area South of Pine Ridge, who are requesting a formal inquiry into the management of the Kenow Wildfire.

C. MINUTES

1. Special Council Meeting Minutes

Councillor Fred Schoening 17/419

Moved that the Special Council Meeting Minutes of September 15, 2017, be approved as presented.

Carried

D. UNFINISHED BUSINESS

Nil

E. CHIEF ADMINISTRATOR OFFICER'S (CAO) REPORTS

1. Operations

a) Water Emergency

Councillor Garry Marchuk 17/420

Moved that the report from the Director of Operations, dated September 20, 2017, regarding Water Emergency, be received;

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And that Council direct Administration to draft a letter to the Town of Pincher Creek under the Reeve's signature, requesting a temporary water transfer from the Town of Pincher Creek.

Carried

b) Policy C-PW-004 Road Maintenance Policy - Brushing

Councillor Fred Schoening 17/421

Moved that the report from the Director of Operations, dated September 20, 2017, regarding Policy C-PW-004 Road Maintenance Policy - Brushing, be received;

And that Council adopt the December 2014 Road Classification map as presented.

Carried

c) Beaver Mines Water and Wastewater Project Briefing

Councillor Fred Schoening 17/422

Moved that the briefing report for the Beaver Mines Water and Wastewater Project Briefing, dated September 21, 2017, be received as information.

Carried

d) Operations Report

Councillor Quentin Stevick 17/423

Moved that the Operations report from the Director of Operations, dated September 6, 2017 to September 20, 2017, as well as the Public Works Call Log and the Agricultural Service Call Log, be received as information.

Carried

2. Planning and Development

Nil

3. Finance

Nil

4. Municipal

a) Council Remuneration – Kenow Wildfire Briefings

Councillor Fred Schoening 17/424

Councillor Quentin Stevick declared a pecuniary interest and removed himself from the discussion, the time being 1:35 pm.

Moved that the report from the Chief Administration Officer, dated September 20, 2017, regarding Council Remunerations – Kenow Wildfire Briefings, be received;

And that Councillors be authorized to receive remuneration for attending these briefings.

Carried

Councillor Quentin Stevick returned to the meeting, the time being 2:00 pm.

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b) CAO Report

Councillor Terry Yagos 17/425

Moved that Council receive for information, the Chief Administrative Officer's report for September 9, 2017 to September 21, 2017, as well as the Administration Call Log.

Carried

F. CORRESPONDENCE

1. Action

a) Evacuation Contact Information

Councillor Fred Schoening 17/426

Moved that the email from Kimberly Pearson, received September 12, 2017, be received as information.

Carried

2. For Information

Councillor Quentin Stevick 17/427

Moved that the following be received as information:

a) Pipeline Information

- Letter from TransCanada, received September 14, 2017

Carried

G. COMMITTEE REPORTS / DIVISIONAL CONCERNS

Councillor Quentin Stevick – Division 1

- Oldman River Regional Services Commission
- Minutes of June 1, 2017
- Chinook Arch Regional Library

Councillor Quentin Stevick 17/428

Moved that the MD of Pincher Creek Council call for a public review of the Kenow Fire, regarding the events leading up to, and including when the local state of emergency was lifted.

Councillor Quentin Stevick requested a recorded vote.

Councillor Terry Yagos 17/429

Moved that this item be postponed until the October 10, 2017 Council Meeting.

Carried

Councillor Fred Schoening – Division 2

- Nothing to discuss

Councillor Garry Marchuk – Division 3

- Nothing to discuss

Reeve Brian Hammond - Division 4

- Nothing to discuss

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 Regular Council Meeting
 Municipal District of Pincher Creek
 September 26, 2017; 1:07 pm

- Councillor Terry Yagos – Division 5
- Lundbreck Citizens Council
 - Christmas Train
 - Pincher Creek / Crowsnest Landfill
 - Incinerator Project
 - Patton Park Annual General Meeting
 - Skateboard Park

Councillor Quentin Stevick 17/430

Moved that the committee reports be received as information.

Carried

H. IN CAMERA

Councillor Quentin Stevick 17/431

Moved that Council and Staff move In-Camera, the time being 2:59 pm.

Carried

Councillor Terry Yagos 17/432

Moved that Council and Staff move out of In-Camera, the time being 3:16 pm.

Carried

I. NEW BUSINESS

a. Chamber of Commerce Request for Sponsorship

Councillor Terry 17/433

Moved that the email from the Chamber of Commerce, dated August 29, 2017, requesting sponsorship for the Annual Awards of Excellence, be received;

And that the MD become a sponsor by donating \$500.00 to the Chamber of Commerce, with the funding coming from Grants to Groups and Organizations (Account No. 2-74-0-770-2765).

Carried

b. Funding Request – Pincher Creek 5 Pin Bowlers Association

Councillor Quentin Stevick 17/434

Moved that the email from the Pincher Creek 5 Pin Bowlers Association, dated August 1, 2017, requesting funding for bowling lanes, be received;

And that \$15,000.00 be provided to the Pincher Creek 5 Pin Bowlers Association, with funding coming from Account No. 6-12-0-754-6740.

Carried

c. Pincher Creek Agricultural Society Arena Roof

Councillor Garry Marchuk 17/435

Moved that Council approve up to \$5,000.00, coming from Recreation – Contracted Services (Account No. 2-72-0-260-2260); as per the Southwest Design and Construction quote and forward it to the Pincher Creek and District Agricultural Society for the purpose of repairing the pavilion roof at 289 Canyon Drive;

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And that Council encourage the Pincher Creek and District Agricultural Society to pursue grant funding for a future roof replacement.

Carried

d. Pincher Creek Cemetery Agreement

Councillor Garry Marchuk 17/436

Moved that the letter from the Town of Pincher Creek, dated September 13, 2017, regarding the Cemetery Agreement, be received;

And that a letter be forwarded to the Town of Pincher Creek in response to their September 13, 2017, letter, with respect to the Cemetery Agreement.

Carried

J. ADJOURNMENT

Councillor Terry Yagos 17/437

Moved that Council adjourn the meeting, the time being 3:29 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

**MINUTES
PUBLIC HEARING
Bylaw No. 1280-17 – Road Closure Bylaw
Tuesday, September 26, 2017
MD of Pincher Creek Council Chambers**

In order to receive public input on proposed Bylaw No. 1280-17, a Public Hearing conducted by the Council of the Municipal District of Pincher Creek No. 9, was held on Tuesday, September 26, 2017, in the Council Chambers of the Administration Building.

In attendance:

Council: Reeve Brian Hammond, Councillors Terry Yagos, Quentin Stevick, Garry Marchuk, and Fred Schoening

Staff: Chief Administrative Officer Wendy Kay, Director of Operations Leo Reedyk, Director of Development and Community Services Roland Milligan, Director of Finance Janene Felker, and Executive Assistant Tara Cryderman

1. Call Public Hearing to Order

The Public Hearing was called to order, the time being 1:00 pm.

2. Advertising Requirement

This Public Hearing has been advertised in accordance with Section 606 of the MGA. This Public Hearing was advertised in the *Pincher Creek Echo* on September 13, and September 20, 2017.

3. Purpose of Public Hearing

The purpose of this Public Hearing is to receive public input on proposed Bylaw No. 1280-17.

The purpose of Bylaw No. 1280-17 is to close to public travel and creating title to and disposing of land described as:

All that portion of Government Road Allowance forming part of Lot 1, Block 1, Plan _____, containing 0.245 hectares (0.61 acres) more or less.

4. Presentations

a. Verbal

Ida Dennis spoke opposing the road closure:

- Ms. Dennis questioned the necessity of the road closure.
- The proximity to the Dennis quarter and the moving of their livestock was mentioned.
- The Dennis Ranch uses the road allowance to move their livestock from one parcel to the other.

A gentleman from Livingstone Colony, spoke to the bylaw, advising he manages the Dennis' ranch for them.

b. Written

- 1) Letter from Ida Dennis, received September 18, 2017

There were no further written submissions.

5. Closing Comments / Further Questions

There was no further discussion.

6. Adjournment

Councillor Terry Yagos moved to adjourn the Public Hearing, the time being 1:06 pm.

Brian Hammond
Reeve

Wendy Kay
Chief Administrative Officer

**MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
SPECIAL COUNCIL MEETING
OCTOBER 3, 2017**

8866

The Special Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, October 3, 2017, immediately following the meeting of the Municipal Planning Commission, in the Administration Building of the Municipal District, Pincher Creek, Alberta.

PRESENT Reeve Brian Hammond, Councillors Garry Marchuk, Quentin Stevick, Fred Schoening, and Terry Yagos

STAFF Chief Administrative Officer Wendy Kay, and Executive Assistant Tara Cryderman

OTHER Consultants Ken Kendall & Murray Castle

Reeve Brian Hammond called the Special Council Meeting to order, the time being 7:16 pm.

A. ADOPTION OF AGENDA

Councillor Terry Yagos 17/438

Moved that the Special Council Meeting Agenda, for October 3, 2017, be approved as presented.

Carried

B. IN CAMERA

Councillor Fred Schoening 17/439

Moved that Council and Staff move In-Camera, to discuss a legal matter, the time being 7:18 pm.

Carried

Councillor Terry Yagos 17/440

Moved that Council and Staff move out of In-Camera, the time being 8:38 pm.

Carried

C. NEW BUSINESS

Councillor Quentin Stevick 17/441

Moved that the MD residents listed in the Coalition Delegation of September 26, 2017, be invited to a debriefing session, with Ken Kendall Consulting, scheduled for 6:00 pm on Friday, October 6, 2017, in the Council Chambers of the MD Administration Building.

Carried

D. ADJOURNMENT

Councillor Garry Marchuk 17/442

Moved that Council adjourn the meeting, the time being 8:39 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

Wendy Kay

D1

From: Mike Killoran
Sent: August 23, 2017 2:11 PM
To: Wendy Kay
Subject: Truck Price

Hi Wendy
Unit # 483
A 2005 Chev ¾ ton 4x4 pickup with 270,000 + Km
Auto trader & Kijiji have a price range of \$ 1,550 to \$3,500.00
I think that \$ 2,500.00 would be a fair value to use for donation purposes.

Thanks

Mike Killoran

Public Works Purchaser
Municipal District of Pincher Creek No.9
1051 McLeod Road
Box 279
Pincher Creek, Alberta, Canada
Phone 403-627-3130
Fax 403-627-3474
Direct line 403-904-8026



<http://www.mdpinchercreek.ab.ca>

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Good Afternoon, Members of the Pincher Creek Municipal District Council and Administration. My name is Kathy Flundra and I would like to thank you for providing this opportunity to come before you as the representative of a coalition of ranchers, residents and ratepayers of the Twin Butte Area, on the south side of Pine Ridge, who were directly and adversely impacted by the Kenow Fire.

The damage caused by the Kenow Fire when it exited Waterton Lakes National Park on September 11 was significant. Five homes were lost in the Pincher Creek MD, together with numerous out buildings, machinery and critical ranching infrastructure, dozens of miles of fences, supplies of hay and feed, and acre upon acre of grassland and forest in the UNESCO-designated Waterton Biosphere Reserve, much of which is preserved by the Nature Conservancy and local ranchers and residents.

This is a fraction of the damage that this fire could have caused were it not for the defensive and offensive efforts of private citizens to prevent and combat it with every resource they had to hand. It is also, however, more damage than should ever have occurred had optimized government-led resources been fully prepared and deployed before, during and after the moment of crisis. What is more, the extreme risk faced by some residents of the region on the night of September 11th could have been significantly reduced with appropriate warning and preparation.

The Coalition I represent, many of whom are with me today, is here to request the MD of Pincher Creek Council conduct a formal inquiry into the management of the Kenow Fire, in particular as it impacted that area south of Pine Ridge.

The Coalition specifically seeks answers to the questions which you will find in our submission package. Our questions are divided into two parts.

First, we have questions about how information about the fire was communicated to stakeholders. Examples of these questions include:

- Why did residents have so little time to evacuate, in some cases with absolutely no warning?
- Why was a sufficient communications plan not in place or fully operational at the time of the crisis?
- Why was information about where the fire was and where it was going not available to residents in the fire's path?
- Why was a permitting process put in place for residents to access their properties which left ratepayers without clear direction on what to do and where to go to secure such permits on September 12? and
- What will the MD do to ensure a level of performance ratepayers and residents need and deserve in future?

Our second set of questions regard the management of the fire itself. These questions include:

- Why were preventative measures not put in place to protect the MD in the likely event the fire exited the Waterton Lakes National Park, such as berms, fire breaks, and long-term retardant?
- Where were the MD fire resources on the night of September 11 and thereafter, and why were they so improperly prepared and outfitted to combat grassland and bushfires?
- Why, when evidence suggests that the fire had already begun to threaten the MD directly on the afternoon of September 11, were residents not advised until late that night under emergency conditions of its presence, if they were warned to evacuate all?
- Will the MD investigate whether an alleged backburn was conducted on the night of September 11, which directly jeopardized MD ranchers, residents and ratepayers, and hold accountable any and all involved if proven to be the case?
- Will the MD seek appropriate compensation for local private citizen-driven fire fighting efforts which were both significant and impactful in halting the fire's progression to other parts of the MD? and
- Why were ranchers, residents and ratepayers required to sign a document releasing, and I quote, "the Municipal District of Pincher Creek No. 9 or its councillors, officers, employees, agents, invitees, or representatives of any kind" from responsibility for the MD's "actions or negligence"?

We request that, in the event the questions laid out in our submission package are not answerable by the MD, the MD will actively pursue answers and accountability from other key stakeholders, including other levels of government and their departments and law enforcement and fire protection services involved. We also hope the MD will take this opportunity to ask questions of its own regarding the management of this crisis.

Ladies and Gentlemen, fire is a constant consideration for ranchers and residents in this region. It is a fact of our arid climate, our hot and dry summers, and our high winds. Living in such a region with a threat so constant, we know the MD Council will agree that being prepared to combat fires and keep people, livestock and properties safe, is among the highest of priorities. The inquiry we are requesting of you today will inform your citizens of what worked and what went wrong in fighting the Kenow Fire; it will hold accountable those issues and people who must be held accountable; and it will provide us all with a shared understanding of what must be done to improve... to rebuild... and to grow - stronger and better and safer.

The Coalition sincerely believes that the pursuit of a formal inquiry into the Kenow Fire, which takes into account the questions in our submission, will support the Council's stated mission and vision – to preserve and enhance our Western Canadian lifestyles through sound decision-making and good governance for the community.

Thank you for your time.

Submission to the MD of Pincher Creek Council:
**Request for Inquiry: MD of Pincher Creek Kenow Fire
Management**

Tuesday, September 26, 2017

Prepared by:

The Coalition of Residents, Ranchers and Ratepayers of the Twin Butte Area on the South Side
of Pine Ridge Directly and Adversely Impacted by the Kenow Fire

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Introduction

This document is submitted to the Municipal District (MD) of Pincher Creek Council in concert with a presentation made by Ms. Kathy Flundra to the Council Meeting of Tuesday, September 26, 2017. At this Council meeting, Ms. Flundra is serving as representative of the Coalition of Residents, Ranchers and Ratepayers of the Twin Butte Area, on the South Side of Pine Ridge, Directly and Adversely Impacted by the Kenow Fire (hereafter, “the Coalition”) whose membership is as follows at the time of submission:

Mr. Dave Cassidy
Mrs. Theresa Cassidy
Mr. Mike Cassidy

Mr. Doug Ekelund
Mrs. Nancy Ekelund

Mr. Dustin Flundra

Ms. Kathy Flundra
Mr. Ken Leman

Ms. Jenny Jenkins

Ms. Val Johnson

Mr. Clint Marr

Mr. Gerry Muza
Mrs. Leslie Muza

Mr. Chris Rickard

Dr. Greg Stone
Mrs. Jennifer Stone (née Muza)

Mr. Cal Wellman

This document details the Coalition’s request for a formal inquiry into the events surrounding the Kenow fire as it relates to the MD of Pincher Creek: the responsibilities of the MD in its response to this crisis, and the actions undertaken or not undertaken on behalf of ranchers, residents and ratepayers. It provides a series of questions raised by the Coalition members which the Coalition hopes the MD will either answer or commit to actively seeking answers to as appropriate. It is also the ambition of the Coalition that the questions asked herein will serve to guide the MD in further developing and expanding its emergency preparedness, management and response capacity to better engage, inform and protect Pincher Creek MD residents, livestock and property in times of crisis.

The Coalition sincerely appreciates the MD of Pincher Creek Council’s attention to this submission and the care which that attention represents for the MD’s residents. The members of the Coalition would welcome engaging with the Council directly as it considers these questions to provide evidence or clarification as needed. Contact information for each of the Coalition’s members is provided in Appendix I.

Working together, the MD and the Coalition can ensure appropriate accountability for the management of the Kenow fire as it impacted the MD; ascertain gaps in service delivery and communication; develop key lessons; and better prepare the MD for the future.

Request for a Formal Inquiry

The Coalition requests the MD of Pincher Creek Council conduct a formal inquiry into the management of the Kenow Fire, in particular as it impacted that area south of Pine Ridge where Pincher Creek ranchers, residents and ratepayers were directly and adversely impacted.

The Coalition specifically seeks answers to the questions which follow in this submission.

The Coalition welcomes the addition of further questions which MD Councillors may have and wish to contribute to the list provided herewith.

The Coalition requests that, in the event questions are not answerable by the MD, the MD will actively pursue answers and accountability from other key stakeholders, including but not limited to:

- Other levels of government and their corresponding departments responsible for emergency preparedness, management and response to this fire (e.g. Parks Canada; Alberta Agriculture and Forestry; Alberta Emergency Management, etc.)
- Law enforcement bodies involved; and
- Fire protection services involved.

Specific Questions

Part I

Communication

The following questions concern communication challenges experienced during the Kenow Fire and its progression into the MD of Pincher Creek, in particular in the Twin Butte area south of Pine Ridge.

1. **Whereas**, Jed Cochrane, Parks Canada Incident Commander of the Kenow Wildfire, together with Rick Moore, Incident Commander for Alberta Agriculture and Forestry, acting in unified Command with Parks Canada and the MDs of Pincher Creek and Cardston, noted in a press conference held on September 20 that, “Waterton Lakes National Park fire staff recognized very early that the [Kenow] fire represented a threat to not only to the Waterton Lakes National Park but also to surrounding lands” on August 31st, a day after the fire was first discovered;¹

Whereas, the size and threat profile of the Kenow fire represented an acknowledged and significant risk to the Pincher Creek MD and its residents, ranchers and ratepayers;

Whereas, a 7:15 pm press release from Communications Officer John Stoesser on September 11 (reported on by *Shootin’ the Breeze* at 7:28 pm on September 11) stated that “We are concerned about the fire moving down the Akamina drainage, or the Blakiston or Red Rock drainage;”²

Whereas, Jed Cochrane, Parks Canada Incident Commander of the Kenow Wildfire, together with Rick Moore, Incident Commander for Alberta Agriculture and Forestry, acting in unified Command with Parks Canada and the MDs of Pincher Creek and Cardston, noted in a press conference held on September 20 that a spot fire was discovered on the afternoon of September 11 in the Tamarack Basin which was 50 hectares in size and “already growing quite quickly,” adding that “through the afternoon and evening that fire moved very quickly, down two locations, the Akamina Parkway and the Red Rock Parkway...”;³

Whereas, Pincher Creek MD Chief Administrative Officer, Ms. Wendy Kay, said on September 11 at 7:30 pm at the Beaver Mines Town Hall that the MD had an emergency management plan in place, developed over the past two years and involving many table top exercises, and expressed that, “my team are ready to go at a moment’s notice... we will be up and ready to go to ensure your safety,” but noted that the MD did not have

¹ Footage of this Press Conference is available online care of the “Shootin’ the Breeze” Facebook page. <https://www.facebook.com/ShootinTheBreeze/>.

² Update, “Waterton Update,” in *Shooting the Breeze – Facebook Page* (11 September, 2017, 7:28 pm); available online at: https://www.facebook.com/pg/ShootinTheBreeze/posts/?ref=page_internal.

³ Footage of this Press Conference is available online care of the “Shootin’ the Breeze” Facebook page. <https://www.facebook.com/ShootinTheBreeze/>.

everyone's phone numbers and would instead rely on the Alberta Emergency Management System alerts;⁴

Whereas, the Alberta Emergency Management System had (and continues to have) a fault which caused delays of up to 30 minutes before subscribers would be alerted (a pre-existing problem acknowledged by Tim Tritt, Team Leader for the Alberta Emergency Alert Program, in a CBC interview on September 20 referencing the Kenow Fire);⁵

Whereas, Pincher Creek MD Chief Administrative Officer, Ms. Wendy Kay, said on September 18 that an MD Communications Plan was in place but time had not been sufficient to implement it at the time of the fire on September 11;⁶

- i. **Why, with significant time to prepare, were residents not canvased for contact information (phone, email, address, physical address etc.) and property-resident details on the part of the MD to facilitate multiple points of contact in the event of an impending and likely emergency?**
- ii. **Why was the MD communications plan not in place prior to the point of emergency and fully operationalized at the point of emergency, despite promises that it had been in place and had been trialed successfully for two years prior?**
- iii. **Why were residents not warned of the advancing fire through the Akamina drainage or the Blakiston or Red Rock parkways immediately upon discovery and report that this was occurring (at 7:15 pm on September 11), even after ranchers, residents and ratepayers had repeatedly noted the significant threat this represented to the Twin Butte area south of Pine Ridge at the Twin Butte Townhall of September 8? Why was a voluntary evacuation not issued until 10:15 pm?**
- iv. **Why were residents told to rely upon the Alberta Emergency Management System as their primary source of information by the MD when a fault known to provincial authorities existed which would delay notifications on the part of users?**
- v. **Was the MD aware of the limitations of the Alberta Emergency Management System prior to advocating reliance upon it for ranchers, residents and ratepayers without noting its deficiency?**
- vi. **Why were residents not notified of the fire's presence in the Tamarack Basin and its rapid spread therefrom on the afternoon of September 11 as this was occurring?**

⁴ Footage of this Press Conference is available online care of the "Shootin' the Breeze" Facebook page. <https://www.facebook.com/ShootinTheBreeze/videos/vb.205622372841234/1538504632886328/?type=2&theater>.

⁵ David Gray, "Waterton Emergency Alert System Complaints," in *Calgary Eyeopener* (radio program; aired September 20, 2017); available online at: <http://www.cbc.ca/player/play/1050933315576/>.

⁶ Shannon Robison, "MD Responds to Communication Questions" in *Shootin' the Breeze* (20 September, 2017); available online at: <http://www.shootinthebreeze.ca/index.php/item/md-responds-to-communication-questions>.

- vii. **Why were some residents among the Coalition provided with no notice of the need to evacuate (e.g. the Flundra, Ekelund and Cassidy families) while others were provided with less than ten minutes notice on the night of September 11 (e.g. the Muza family)?**
 - viii. **What have been the MD's key learnings from the Kenow Fire incident and the challenges and failures faced by its crisis communications strategy?**
 - ix. **What does the MD intend to do to be better positioned for crisis communications needs in the future?**
2. **Whereas, modeling work of the Kenow fire's current location and projected paths were referenced at the Twin Butte Town Hall of September 8;**
- i. **Were said models shared with the MD?**
 - ii. **If said models were shared, why were they not shared with residents, ranchers, and ratepayers directly in the path of the Kenow fire?**
 - iii. **If said models were not shared with the MD, did the MD advocate for securing them?**
 - iv. **What reasons was the MD provided with on the part of those creating and keeping said models for not sharing them with the MD, were that the case?**
 - v. **Was local knowledge consulted in the creation of said models?**
3. **Whereas, Coalition members sought access to their properties on September 12 to aid in fire fighting activity on their lands and to provide expertise, trained fire-fighting and emergency management experience, and to leverage and provide access to significant private available flow⁷ capacity and were detained by RCMP, in some cases for hours of valuable fire suppression time;**

Whereas, detained residents were asked to secure and produce entrance permits from the MD office;

Whereas, residents seeking permits at the MD office were sent to other offices only to be returned to the MD office;

- i. **What was the permitting process and where were permits to be secured?**
- ii. **Why was the permitting process not clearly and directly communicated to impacted ranchers, residents and ratepayers and to the RCMP?**
- iii. **Why was the MD not monitoring and quality controlling information being provided by their offices to serve residents?**
- iv. **Why were the RCMP left without clear direction from the MD with which to assist and direct impacted ranchers, residents and ratepayers?**
- v. **What steps will the MD undertake to better communicate with ranchers, residents, and ratepayers as well as the RCMP to better facilitate informed and rapid action in the event of future crises?**

⁷ Available flow: the total amount of water and retardant that can be put on a fire through water supply, pump and hose supply and size relative to the distance to the fire.

4. **Whereas**, incident command officials from various departments and governments outside of the MD demonstrated a distinct lack of knowledge of regional climate, weather and wind patterns, for example in suggesting that some fire suppression activities were awaiting evening conditions when the wind could be expected to recede (which is not a standard in this region);

Whereas, ranchers, residents and ratepayers sharing their expertise and concerns regarding what the fire would do given prevailing winds should it exit the Waterton Lakes Park at particular points of egress and enter grasslands south of Pine Ridge, were told not to be concerned and that these scenarios would not occur (as happened at the Town Hall in Twin Butte on September 8);

- i. **Did the MD make a concerted effort to share local knowledge and expertise with other levels of government and government departments, out-of-MD fire fighters, incident commanders and the Alberta Emergency Management Agency to actively shape their strategic and operational responses to the fire beyond the Waterton Lakes National Park Boundaries?**

5. **Whereas**, Pincher Creek MD Chief Administrative Officer, Ms. Wendy Kay, said on September 18 that the MD Council is "...trying to come up with other alternatives and tools," for communicating with stakeholders in times of emergency;

- i. **What are the tools being investigated?**
- ii. **What is the current status of this initiative?**
- iii. **When does the MD expect to report to citizens on the outcome of this investigation and implement its findings/conclusions.**

6. **Whereas**, a press conference was held on September 20th covering in detail the timeline of the Kenow fire and firefighting efforts undertaken in the National Park;⁸

- i. **Will a similar press conference be provided to specifically address the spread of the fire into MD lands, the efforts undertaken by MD and other firefighting bodies to combat said fire, and the impact of the fire on the region south of Pine Ridge?**

⁸ Footage of this Press Conference is available online care of the "Shootin' the Breeze" Facebook page. <https://www.facebook.com/ShootinTheBreeze/>.

Specific Questions

Part II

Fire Preparedness and Response

The following questions concern the MD's emergency/fire planning, preparedness and response in relation to the Kenow Fire and its progression into the MD of Pincher Creek, in particular in the Twin Butte area south of Pine Ridge.

1. **Whereas**, Pincher Creek MD fire fighting resources had been deployed in the area south of Pine Ridge to assist with the Kenow Fire and to respond on behalf of MD ranchers, residents and ratepayers, in the advent of the fire's entry into MD territory;

Whereas, the aforementioned MD resources were provided to support and to be supported by federal, provincial and other local Municipal District fire fighting resources present in a conjoined fire suppression effort under unified command;

Whereas, members of the Coalition did not receive fire suppression or prevention support on September 11;

Whereas, a Local State of Emergency had been declared as of 11:00 am on Tuesday, September 12;

Whereas, fire suppression support (MD or otherwise) was not forthcoming even after the declaration of a Local State of Emergency on September 12;

Whereas, MD fire fighters, when present along Township Road 30 and Range Road 292 on September 12 in response to private citizen requests for support responded that MD fire trucks did not have sufficient clearance to drive to where the fires were (many of which were grass fires which are generally fought on foot with pack sprayers and which were accessible by standard civilian vehicles being employed by private citizens for that purpose);

Whereas, MD firefighters, when present along Township Road 30 and Range Road 292 on September 12 in response to private citizen requests for support responded that they were only to engage in structure fire operations;

Whereas, MD firefighters refused to fight fires along Township Road 30 and Range Road 292 which had not crossed the fence line (that is, refused to fight fires which remained on private land until such time as it crossed to the road-side of the fence);

- i. **Where were the MD fire resources at the time of the fire's approach to, and consumption of, property south of Pine Ridge on the night of September 11 and the morning of September 12?**

- ii. **Why did MD fire fighters refuse to fight fires on private land, most pertinently, when it is private citizens who pay for MD fire fighting infrastructure through their taxes?**
 - iii. **Why were other fire resources not made available to actively support/supplement MD resources in suppressing fires affecting residents, ranchers and ratepayers on the night of September 11 and in the days following, especially if, as MD firefighters claimed, MD resources were unfit for the service asked of them?**
 - iv. **Why did the MD fail to provide appropriate fire fighting resources with acceptable clearance and capability for southern Alberta prairie terrain?**
 - v. **Will the MD address the fitness of its vehicles for fire fighting needs in the Twin Butte region?**
 - vi. **Will the MD assume the associated costs of private citizen fire fighting efforts given MD firefighting assets refused deployment on behalf of said private citizens?**
2. **Whereas**, the size and threat profile of the Kenow fire represented an acknowledged and significant risk to the Pincher Creek MD and its residents, ranchers and ratepayers well in advance of its reaching MD lines on September 11;
- Whereas**, MD firefighting resources were in place to support fire suppression in Waterton Park well in advance of the fire reaching MD lines on September 11;
- Whereas**, the high potential for a rapidly moving grassland fire was noted by local residents, in particular should the fire move through the Cameron Valley and the Blakiston or Akamina or Red Rock Parkways, to MD authorities, Alberta Agriculture and Forestry representatives, Parks Canada representatives, and the RCMP and firefighting personnel at the Twin Butte town hall of September 8;
- i. **Why were prevention measures not put in place to prepare for and prevent the eventuality of the fire entering the MD (e.g. the creation of a buffer zone which can involve fire breaks and berms, long term retardant; back burning during periods of favourable conditions, etc.)?**
 - ii. **Why were MD firefighting assets not onsite and prepared or capable of addressing grassland and bushfire scenarios prior to and during the fire's entrance into MD territory?**
3. **Whereas**, Jed Cochrane, Parks Canada Incident Commander of the Kenow Wildfire, together with Rick Moore, Incident Commander for Alberta Agriculture and Forestry, acting in unified Command with Parks Canada and the MDs of Pincher Creek and Cardston, noted in a press conference held on September 20 that MD firefighting resources were an integral part of fire fighting efforts to protect structures within the Waterton Lakes National Park on the night of September 11;⁹

⁹ Footage of this Press Conference is available online care of the "Shootin' the Breeze" Facebook page. <https://www.facebook.com/ShootinTheBreeze/>.

- i. **Can the MD confirm the degree to which this was so and comment on why these MD resources, paid for by MD ratepayers, were not pulled back to directly address MD properties in advance of or at the moment when the fire entered MD lands and threatened and consumed MD private citizen/ratepayer property?**
4. **Whereas**, Coalition member Mr. David Cassidy was on a drilling location east of Cardston with a truck hired by his company from Summit Safety Inc. onsite to provide fire protection during drilling operations on September 12, at which time he sought and secured release of the truck to support fire fighting efforts in the MD of Pincher Creek;

Whereas, upon seeking permission to employ said service truck, it was turned away at the Hillspring road block and Mr. Cassidy's party was told to discuss the truck's possible employment with the Cardston Fire Department;

Whereas, upon doing so, Mr. Cassidy's party was informed the truck would require certification and subsequent permitting to cross the road block before entering the fire suppression area; and

Whereas, Mr. Cassidy's party was subsequently informed permits were not being issued at the time of the request and, as such, the truck could not be employed to support firefighting efforts;

- i. **Had the equipment (pictured below, Fig. 1, and representing a significant benefit to flow capacity for fighting the Kenow Fire) managed to arrive at the Pincher Creek MD, would it have been allowed to participate in vital fire suppression activities, or would the vehicle have been subject to further permitting, despite the emergent need for fire suppression equipment and capacity, in particular as expressed by Coalition members, in their experience of the fire without MD firefighting resources to aid them?**
- ii. **What is the standard process during a local state of emergency for enabling private industry to support local fire fighting efforts in the MD of Pincher Creek?**
- iii. **Can this process be streamlined to better enable the protection of MD residents and property?**
- iv. **Will the MD undertake improvements to the rapid permitting of private and corporate vehicles capable of addressing crisis situations with suitably trained operators?**



Figure 1: Summit Safety Inc. fire truck offered in support of fire suppression activities but refused permitting by the MD of Cardston.

5. **Whereas**, ranchers, residents and ratepayers of the Twin Butte area south of Pine Ridge were required by the RCMP to sign a legal document (“Release of Liability, Waiver of Claims, Assumption of Risks and Indemnity Agreement”) which warns signatories that “by signing this document you may give up certain legal rights, including the right to sue, claim damages, or seek compensation” (a copy of this document is supplied as Appendix II);
 - i. **Why were ranchers, residents and ratepayers required to sign a document releasing the “Municipal District of Pincher Creek No. 9 or its councillors, officers, employees, agents, invitees, or representatives of any kind” from responsibility for the MD’s “actions or negligence”?**
 - ii. **Why was the same accord mentioned above in “question i” also to be signed for on behalf of the “Regional Emergency Management Organization?”**
 - iii. **Why were ranchers, residents and ratepayers to, “waive all claims of every nature and kind at law or equity or under any statute that I [the signatory] have or may have in future against...” the Regional Emergency Management Organization and/or the Municipality?**
 - iv. **Who was responsible for producing this document and demanding/enforcing the signing of this document? From where did it originate?**

6. **Whereas**, local (ranch and private citizen-driven) firefighting efforts significantly extinguished grass, bush and forest fires, primarily along the land immediately south of Township Road 30 and Range Road 292, and at private ranches and residences in the area

during the week of September 10 (photographs of some private equipment deployed are provided as Appendix III);¹⁰

Whereas, local (ranch and private citizen-driven) firefighting efforts prevented the expansion of the fire to thousands of acres of grassland, homes and ranch buildings as well as persons and livestock, and also inhibited the further destruction of the high ecological-value UNESCO Waterton Biosphere Reserve and Nature Conservancy lands of the region (photographs showing the line at which the fire was stopped by private citizen firefighters along Township Road 30 and Range Road 292 are provided as Appendix IV);

Whereas, local (ranch and private citizen-driven) firefighting efforts potentially saved the expenditure of significant public dollars in disaster assistance costs, both before and after a Local State of Emergency was declared by the MD;

Whereas, local (ranch and private citizen-driven) firefighting efforts were not supported by MD, provincial or federal firefighting assistance, even upon direct request;

Whereas, local (ranch and private citizen-driven) firefighting efforts continued to fight spot fires and hotspots and remove risks for fire creep, flare ups, and fire access to accelerants and high value fuels throughout the weeks beginning September 10 and September 17 (with some hotspots being discovered and fought into the week beginning September 24);

Whereas, local (ranch and private citizen-driven) firefighting efforts contributed significantly to the available flow¹¹ capacity of the MD and other firefighting resources;

i. **Will the MD seek appropriate compensation for local (ranch and private-citizen driven) fire fighting efforts?**

7. **Whereas**, a Coalition member witnessed a conversation on a Parks Canada radio which had been left with him for the purpose of keeping him informed at his workplace on the night of September 11 clearly stating that a backburn had been lit on Knight's Hill by Parks Canada (this Coalition member's statement regarding the events of the night of September 11 are provided as Appendix V);

Whereas, reports of a backburn being undertaken the night of September 11 are circulating on social media and have been communicated to Coalition members by other eyewitness sources (un-named in this document);

¹⁰ By way of example, the Flundra Effort deployed approximately 50,000 gallons of water on September 12, stopping the fire from spreading north of Township Road 30, and expended approximately 20,000 gallons of water on September 13 putting out spot fires and hot spots. Further resources were used in the days following to conduct more work of the same nature, though upon a smaller scale given improved conditions.

¹¹ Available flow: the total amount of water and retardant that can be put on a fire through water supply, pump and hose supply and size relative to the distance to the fire.

- i. Will the MD investigate and determine whether a backburn was lit, serving as the cause, in part or total, of the fire which directly and adversely impacted MD residents, ranchers and ratepayers?
- ii. Why were MD ranchers, residents and ratepayers not informed and warned of backburn activity so close to their properties in conditions overtly adverse to such an undertaking, in particular given their repeated expressions of concern for the region given its prevailing winds and current conditions?
- iii. In the event the MD was not informed of the backburn, why were they not informed of this crucial information so that the MD and residents could be ready with fire suppression infrastructure and resources and be prepared for stewarding evacuation appropriately?
- iv. Will the MD investigate, discover and hold accountable the authorities and persons responsible for undertaking a backburn in dangerous conditions (in the face of three fire fronts, high wind speeds (70-100 km/hr by Alberta Agriculture and Forestry Incident Commander Rick Moore's estimation), relative humidities down to single digits, the exceptional dryness of conditions) should an investigation prove this to have been done?¹²

¹² Conditions the afternoon, evening and night of September 11 have been commented upon by Parks Canada and Alberta Agriculture and Forestry authorities and may be reviewed at: the "Shootin' the Breeze" Facebook page. <https://www.facebook.com/ShootinTheBreeze/>.

Conclusion

The material facts and corresponding questions provided in this submission are intended to, if engaged by the MD of Pincher Creek in a formal inquiry, provide ranchers, residents and ratepayers of the Coalition with answers and outcomes that will accomplish four primary objectives:

1. To apprise the aforementioned stakeholders of the decisions made and actions taken during the Kenow Fire; the reasoning behind those decisions and actions; and the acknowledgement, where appropriate, of what worked and what failed to work in the MD's treatment of this crisis situation and in its service to its citizens;
2. To hold accountable those who made decisions or failed to consistently act in the best interests of the aforementioned stakeholders, whether within the MD administration and Council, or beyond it;
3. To begin to assess who is responsible to pay for damages and significant private citizen efforts to replace, supplement and buttress MD fire responses where they were found to be lacking or nonexistent; and
4. To better position the MD to respond to crisis situations in the future for the protection and preservation of their lives, livestock, and property.

The Coalition looks forward to working with the MD of Pincher Creek to answer these questions and to seek answers where they are not readily available within the MD's purview. What is more, the Coalition recognizes the MD's commitment, corporately and through our elected representatives, to improving the MD's performance and service on behalf of its ranchers, residents and ratepayers – in times of crises, and in times of concord.

The Coalition sincerely believes that the pursuit of a formal inquiry into the Kenow Fire, which takes into account the questions stated herein, will support the Council's stated mission and vision – to preserve and enhance our Western Canadian lifestyles through sound decision-making and good governance for the community.

Appendix I

Coalition Contact Information

Please note that Ms. Kathy Flundra is serving as the Coalition's Information Officer. Information which is to be communicated to the entire membership of the Coalition may be provided through her if desired. Ms. Flundra's phone number is below and her email address is: kflundra@jrtwave.com.

Name	Phone Number
Cassidy, David and Theresa	
Cassidy, Michael	
Ekelund, Doug and Nancy	
Flundra, Dustin	
Flundra, Kathy	
Jenkins, Jenny	
Johnson, Val	
Leman, Ken	
Mar, Clint	
Muza, Gerry and Leslie	
Rickard, Chris	
Stone, Greg and Jennifer	
Wellman, Cal	

Appendix II

Legal Disclaimer – Release of Liability



Kathryn FLUNDRAT.

RELEASE OF LIABILITY, WAIVER OF CLAIMS, ASSUMPTION OF RISKS AND INDEMNITY AGREEMENT

**WARNING: BY SIGNING THIS DOCUMENT YOU MAY GIVE UP CERTAIN LEGAL RIGHTS,
INCLUDING THE RIGHT TO SUE, CLAIM DAMAGES, OR SEEK COMPENSATION.**

This document is to be signed by the property owner/tenant in order to participate in the following:
Two (2) hour access into the mandatory evacuation area, resulting from the Kenow Mountain Wildfire in the Municipal District of Pincher Creek No. 9, to enable the land owner to take care of livestock and related activities (collectively referred to as the "Event").

I, (*print name*) _____ (the "Participant"), am 18 years of age or older, and I am aware that the Event involves inherent risks, dangers and hazards, involving all manner of injury or loss, including potentially serious or life-threatening injury and death, including, but not limited to:

- (a) the use of equipment, materials or facilities related to the Event;
- (b) the actions or negligence of myself or other participants in of the Event;
- (c) the actions or negligence of the Regional Emergency Management Organization or its directors, officers, employees, volunteers, agents, invitees, or representatives of any kind (collectively referred to as the "Organization");
- (d) the actions or negligence of the Municipal District of Pincher Creek No. 9 or its councillors, officers, employees, agents or representatives of any kind (collectively referred to as the "Municipality"); and
- (e) additional risks arising out of the Event and related events and activities.

I, the undersigned Participant, freely accept and assume all such risks, dangers and hazards and the possibility of injury, death, property damage, property loss or any other loss or expense resulting to myself or those to which I am a guardian(s).

I, the undersigned Participant, hereby agree as follows:

- (a) TO WAIVE ANY AND ALL CLAIMS of every nature and kind at law or equity or under any statute that I have or may have in the future against the Organization and/or the Municipality;
- (b) TO RELEASE THE ORGANIZATION AND THE MUNICIPALITY from any and all liability for injury, death, property damage, property loss or any other loss or expense that I may suffer or that my next of kin or legal representatives may suffer as a result of participation in or use of the Event, due to any cause whatsoever, including negligence on the part of the Organization and/or the Municipality;
- (c) TO HOLD HARMLESS AND INDEMNIFY THE ORGANIZATION AND THE MUNICIPALITY from any and all liability for injury, death, property damage, property loss or any other loss or expense to any party, including myself, as a result of participation in or use of the Event, or other financial loss or expense including, without restriction, legal expenses and costs on a solicitor-and-his-own-client full indemnity basis in defending against such claims or enforcing the terms contained within this document; and
- (d) THAT THIS AGREEMENT WILL BE EFFECTIVE AND BINDING UPON myself, and my heirs, next of kin, executors, administrators and assigns.

certified by Sgt. HIMMELMAN

I, the undersigned Participant, hereby acknowledge that I have read the foregoing, and have had the opportunity to ask questions and clarifications before signing. I acknowledge that I understand its content, import and meaning and hereby do agree, approve and consent to the above. I understand that should Event conditions change, I am responsible for my own safety within the mandatory evacuation area as Event personnel will not be dispatched to retrieve me.

Date: _____ Legal Land Location / Approach Sign Number: _____

Participant Name (print): _____ Participant Signature: _____

Witness Name (print): _____ Witness Signature: _____

FOR FURTHER INFORMATION PLEASE CONTACT 403-904-8016

Appendix III

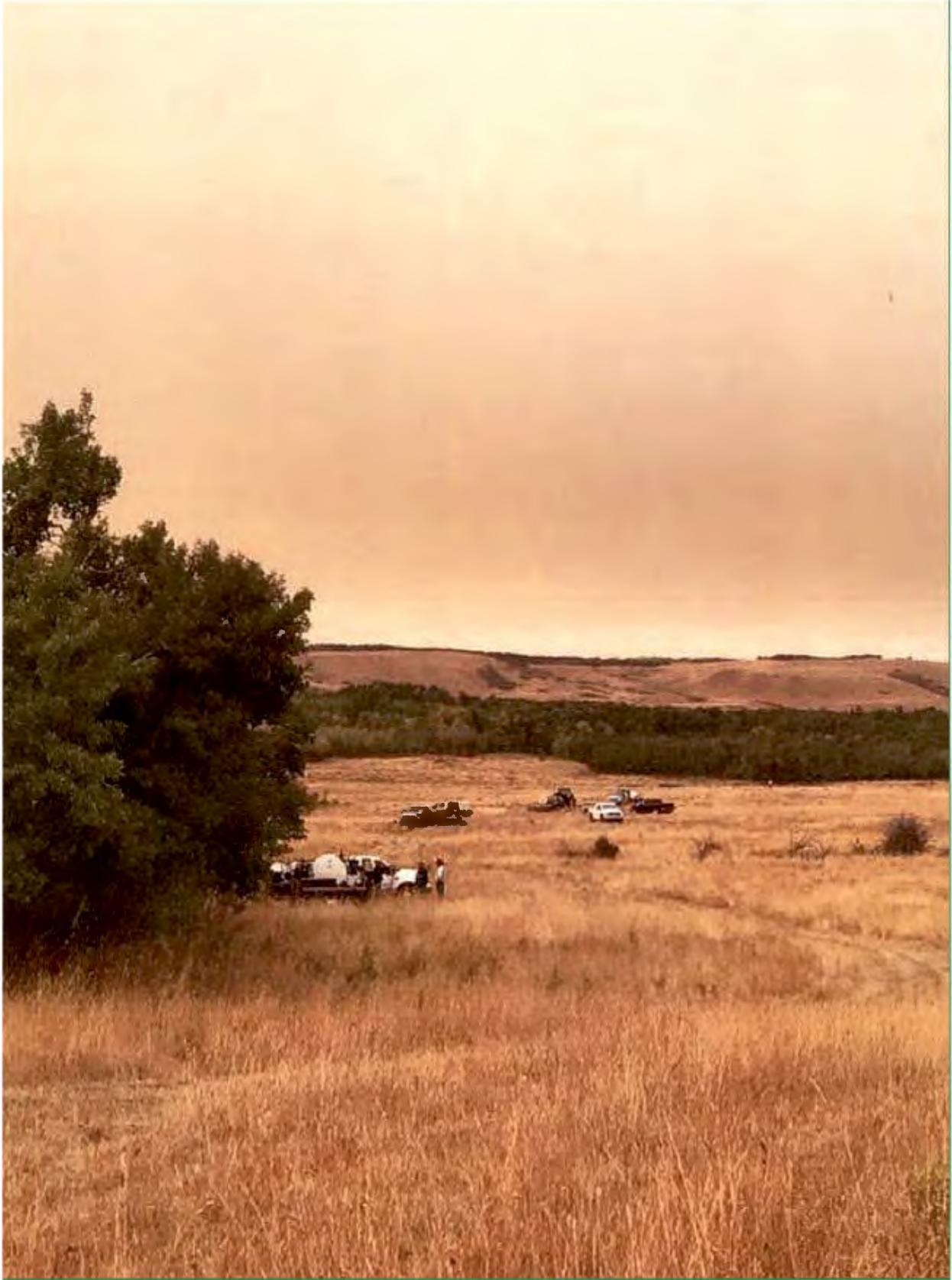
Private Citizen Fire Fighting Efforts – Some Supporting Photographs

Equipment Deployed









Appendix IV

Private Citizen Fire Fighting Efforts – Some Supporting Photographs

Field Activity Primarily along Township Road 30 and Range Road 292
(Where the Fire was Stopped on the east side of Highway 2 by Private Citizen Efforts)











Appendix V

Coalition Member Account of Backburn

The following account is submitted on behalf of a Coalition member. Authorship and names mentioned in the account are left out for the purpose of this submission, but may be requested in the event the MD Council decides to proceed with a formal inquiry.

“My recollections from the evening of Sept 11, 2017 as I remembered it on Sept 12, 2017.

At 8:56 pm I spoke to my wife for 15 minutes. Then I cooked dinner and while eating dinner I heard over the radio [a Parks Canada radio provided to the Coalition member to ensure his safety on the night of September 11] the park discussing “doing a burn” with “Ignition Ryan” giving orders. There was one point when they asked Ignition Ryan if he wanted (forgotten name?) there and he said, “give me Jasper, I’ve worked with Jasper before”. It said they were meeting near Knight’s lake day use area. They said “ignition had started” over the radio and I went outside to see the flames and was able to see them glowing from my cabin. Then there was someone who asked about lighting near a propane tank, then someone said, “no just wet it down”. The whole conversation’s tone seemed like they were doing a planned burn, not fighting a fire, until it got out of control. The impression I got was that there was a sprinkler system near the bison paddocks they hoped the fire would go towards and extinguish. At 10:07pm my mom called to say -name removed for purpose of submission- saw flames and didn’t know what was happening. At this point the radio talk seemed to have the fire under control and I told her not to worry, that they were doing a controlled burn. She called -name removed for purpose of submission-, and then I called her back at 10:08pm to let her know it was out of control when I heard them say, “oh no, oh no, it’s out of control. It has breached the road and is moving north. Retreat, retreat, retreat to Pine Ridge.” At this point I quickly evacuated with my cats. -Name removed for purpose of submission- called at 10:15pm to make sure I was evacuating because they had been advised to do so by an RCMP officer knocking on their door. Then I heard Ignition Ryan ask if the MD had been notified and if the nearby residents had been notified and nobody on the radio had an answer. Once I heard them get to Pine Ridge I heard them say “let’s take a minute to get situated”. I left and talked to -name removed for purpose of submission- who was also evacuating. Then I talked to the RCMP at the roadblock to let them know they had missed informing people at my property and the -name removed for purpose of submission- property. They seemed surprised that anyone lived there and had me point it out on a map. The alert App (AEA) on my phone went off at 10:24pm. I was already making my way down the highway.”

MD OF PINCHER CREEK

OCTOBER 3, 2017

TO: Wendy Kay, Chief Administrative Officer

FROM: Leo Reedyk, Director of Operations

SUBJECT: Policy C-PW-003 Winter Maintenance of Municipally Directed, Controlled and Managed Roads and Airport Surfaces and 2017/2018 Snow Plow Map

1. Origin

To ensure an adequate level of service for travellers within the Municipality during winter operations the Municipal District has implemented a policy to prioritize winter maintenance and set levels of service.

Annually Public Works produces a snow plow map that outlines the school bus routes (priority 1) and the other plowed roads (priority 2) for the MD.

2. Background:

Public Works Staff have combined the First Student Canada and Public Works maps for the 2017/2018 season into the snow plow map. The only concern raised by Public Works is TR RD 5-1 west of RR 30-3 as it is not built to 317 standard. There were numerous changes to the map for this winter season. Policy 303 requires that Council approve the map on an annual basis.

Since its adoption in November 2013, Policy C-PW-003 (attached) has set out the priorities for snow removal. Administration has identified our Hamlets, except for school bus routes as priority two along with all other priority two oiled and gravel roads.

The Pincher Creek Airport is identified as a priority three except that a surface condition report will be completed as early in the day as possible on week days. Although there are initiatives being undertaken to increase the use of the airport, there is currently no expressed need to increase this level of service.

As the weather in the area can be severe and unpredictable, maintenance of our surfaces will always revert back to priority one until storms pass. This approach ensures that the priority one surfaces are maintained and passable prior to opening up additional areas. The down side is that some locations may not see a plow for days during and after a storm.

There are no changes to Policy C-PW-003 recommended at this time.

3. Recommendation:

THAT the report from the Director of Operations, dated October 3, 2017 regarding 2017/2018 Snow Plow Map be received;

AND THAT Council approve the snow plow map for the 2017/2018 snow plowing season.

Respectfully Submitted,



Leo Reedyk

Attachment: Policy C-PW-003 Winter Maintenance of Municipally Directed, Controlled and managed Roads and Airport Surfaces;
The 2017/2018 Snow Plow Map is in Council Chambers

Reviewed by: Wendy Kay, Chief Administrative Officer *W Kay*

Date: *October 5, 2017*

M.D. OF PINCHER CREEK NO. 9

CORPORATE POLICY

C-PW-003

**TITLE: WINTER MAINTENANCE OF MUNICIPALLY DIRECTED,
CONTROLLED AND MANAGED ROADS AND AIRPORT SURFACES**

Approved by Council

Date: November 5, 2013

Revised by Council

Date:

Whereas Council recognizes the variety of weather conditions that may occur within the Municipal District of Pincher Creek No. 9 and the effect that this weather can have on particular areas within the municipality, Council establishes the following system of winter maintenance for municipally directed, controlled and managed roads and airport surfaces:

A Municipal District of Pincher Creek No. 9 map, detailing winter maintenance priorities, will be developed annually by the public works department by October of each year. Once Council has adopted the priority map, copies will be made available to MD Council, Administration and Operators.

Snow Removal and Ice Control Priorities

1. Bus routes as established by the Livingstone Range School Division and adopted by Council and short connector portions of local roads shall be the first priority in terms of snow removal and control of ice. The Public Works Superintendant should not use salted sand for the control of ice on bus routes located on gravel or oiled roads. Snowplowing on these roads should not occur with less than six inches of snow.
- 2.a) All Remaining oiled and gravel municipal roads shall be second priority in terms of snow removal and control of ice. The Public Works Superintendant may use whatever municipal resources he/she deems appropriate in the removal of snow and ice, taking into account budgetary allocations concerning manpower, equipment, materials and supplies. However, the Public Works Superintendant should not use salted sand for the control of ice on gravelled or oiled roads. Snowplowing on these roads should not occur with less than six inches of snow.
- 2.b) Beginning in 2010, Seniors, living in place and residents with medical conditions, that have limited ability to maintain their driveways, may make application to Council to have their driveways plowed, as per Appendix A. Once their application is approved, their driveways will be plowed on a second priority basis, with the understanding that the Municipal District will not be liable for any property damages.
3. The Pincher Creek Airport will be inspected and the surface condition reported by a qualified operator as early in the day as priorities allow (Monday to Friday except Holidays). A NOTAM indicating the surface condition will be issued following inspections and snow removal shall be initiated on a priority three basis for all public areas including aircraft maneuvering surfaces and or parking areas. No salt or sand will

M.D. OF PINCHER CREEK NO. 9

CORPORATE POLICY

C-PW-003

**TITLE: WINTER MAINTENANCE OF MUNICIPALLY DIRECTED,
CONTROLLED AND MANAGED ROADS AND AIRPORT SURFACES**

Approved by Council

Date: November 5, 2013

Revised by Council

Date:

be applied to aircraft maneuvering surfaces at any time. Surface maintenance will consist of plowing or blowing of snow only. Only trained qualified MD operators will be used in airport surface winter maintenance.

4. On request to the Public Works Superintendent, private driveways or airport leased areas may be plowed, with the understanding that the Municipal District will not be liable for any property damages and that each request is subject to a minimum charge as established by policy. Snow removal of this category is on a fourth priority basis.
5. Maintenance of roads within forestry lands as identified in Policy 321 shall be conducted on a priority five basis.
6. Undeveloped road allowances and portions of developed roads receiving low traffic volumes or providing alternate means of access and roads developed to minimum standard might not be plowed.

The Public Works Superintendent may exercise his/her discretion dependant on snow conditions and weather forecasts in maintaining MD roads and airport surfaces. Ratepayer and/or private contractor equipment may be requested by the Public Works Superintendent to assist in the delivery of this program; otherwise no snow plowing by individuals on MD roads or airport surfaces is allowed.

Beaver Mines Water and Wastewater Project Briefing

October 5, 2017 updates in Bold

The Beaver Mines Water and Wastewater project is broken into three components for tracking and discussion purposes, water supply, water distribution and wastewater collection, and wastewater treatment.

Further capacity study was required following the Provincial Governments announcement of supplying water for Castle Parks and Castle Mountain Resort through the Regional Water System. A meeting was held with Alberta Environment and Parks, Alberta Tourism, Alberta Transportation, MPE Engineering and the MD to discuss some of the technical issues associated with supplying water to Castle Parks and Castle Mountain Resort. A meeting with Castle Mountain Resort staff identified historical use and provided insight into the long term development requirements for water, excluding water for making snow. Note: The water line to the Castle Mountain Resort is not intended to supply water for snow making. The final report of the Castle Area Servicing Study was provided on August 4, 2017.

A project information meeting was held September 27, 2017 in the Coalfields Hall from 4:00 to 7:00 pm.

- 1) The water supply project includes water treatment plant upgrades, piping to the Hamlet including a booster pump station along the route, and a reservoir and re-chlorination unit.
 - a. Council has commissioned MPE Engineering to do the detailed design and tender of this project.
 - b. The project is in the detailed design phase in order to prepare a tender to go out in the spring of 2017. A prequalification tender for contractors has been initiated, and will close on June 26, 2017, to be followed by a tender for the pipeline and mechanical components. 15 pipeline contractors and 7 mechanical contractors responded to the prequalification processes.
 - c. MPE Engineering is doing a detailed survey of the Hamlet to confirm elevations of homes. A letter of introduction from the MD is being supplied to residents requesting the surveyors be allowed onto private property. Ongoing.
 - d. Negotiations with landowners is continuing and we will know in June the pipeline route. Legal documents are being prepared for signatures. Completed.
 - e. Confirmation of the reservoir site layout has been finalized.
 - f. Construction for this component of the project is tentatively scheduled for completion in the spring of 2018.
 - g. Location of Booster Pump Station is finalized.
 - h. Capacity issues with the Regional Water System infrastructure from the Oldman dam reservoir to Beaver Mines resulting from the Castle Area Servicing were identified and have now been incorporated into the systems design.
 - i. Prequalification of Pipeline and Mechanical contractors is complete. The pipeline contract tender documents have been distributed to pipeline contractors. The mechanical tender documents will be distributed in September/October.
 - j. The Pipeline Tender closed on August 30, 2017 with 6 tenders being submitted. The low tender was L.W. Dennis Contracting Ltd with a tender of \$2,384,110.58.

Beaver Mines Water and Wastewater Project Briefing

- 2) The water distribution and wastewater collection component of the project includes the installation of pipes in the Hamlet to connect residents to the water reservoir and to connect to the wastewater treatment force main.
 - a. Council has commissioned MPE Engineering to do the detailed design and tender of this project.
 - b. At project start up meeting with MPE Engineering, options that provided fire flow water capacity and gravity waste water collection for all sites were chosen. These options were also noted as preferred at meetings held with local residents.
 - c. The detailed design phase of the project is expected to take most of 2017 with the tender happening sometime in the winter of 2017/2018.
 - d. It is not expected to be constructed until 2018 or later, as in addition to being able to tie into the reservoir, connection to a wastewater system for residents requires, that a wastewater treatment system is operational as well.
 - e. Where required, easements for utility crossings on private land are being identified. Consultation with land owners has been initiated.

- 3) The wastewater treatment system component of the project includes a force main to the wastewater treatment lagoon system from the Hamlet.
 - a. The Municipal District is awaiting word in the spring of 2017 on a grant application for this component of the project. On May 29, 2017 the Province announced the AMWWP grant funded projects, no grant was received for this project in 2017.
 - b. Land negotiations for an easement for a wastewater force main are ongoing.
 - c. Council has **commissioned MPE Engineering to do a** detailed design of this component of the project.
 - d. Council has requested additional information on the Mill Creek site access.
 - e. Meetings with area residents were held to discuss preliminary details of the project and to listen to their concerns.
 - f. A meeting to discuss access to the Mill Creek site was held with the local landowner and MPE engineering. Options on access have been developed and are awaiting review and comment.
 - g. **A Historical Resources Assessment of the site will be initiated in October 2017.**

Director of Operations Report October 4, 2017

Operations Activity Includes:

- September 21, Budget deliberations;
- September 25, Policy and Plans meeting
- September 25, Patton Park Society AGM;
- September 26, Council Meeting;
- September 27, Beaver Mines Water and Wastewater Information Session;
- September 29, Departmental budget meeting
- October 2, Emergency water operations meeting at Old Man Dam;
- October 2, Substantial Completion inspection of Public Works Offices;
- October 2-3, Kenow Wildfire debriefings;
- October 4, Public Works Safety meeting.

Agricultural and Environmental Services Activity Includes:

- September 20, Low-Cost Winter Feeding Workshop planning;
- September 21 – 29, roadside spraying for Canada Thistle, Perennial Sowthistle, control work on watercourses, gravel pits and roadsides;
- September 20 – 22, gravel pit sweeps, mostly for Blue Weed but also Common Mullein;
- September 22, 25 – 29, fall spraying on watercourses for Blue Weed and Spotted Knap Weed;
- September 25, AES Departmental Meeting;
- September 26, South Region Agricultural Fieldman's Meeting;
- October 2, Kenow Wildfire debriefing;
- October 3 – 5, burning/hauling pulled weed pile;
- October 4, Livestock Emergency Response Planning.

Public Works Activity Includes:

- DFO change order on BF75737 is complete;
- 2017 Bridge inspections are complete;
- Currently mowing in Division 3;
- First Aid Training Sep 26 & 27 complete;
- Culvert repair and minor ditch clean out done near Lundbreck and Twin Butte;
- Cleanup dozer work at Heritage Pit on going;
- Fence repair around Patton Park;
- Permanent snow fence repair;
- Additional cleanup on the South Fork Hill complete for now;
- Install T-rails for temporary snow fence;
- Plow snow as required;
- Snow provided good moisture to shape up roads before winter.

Upcoming:

- October 5, Agricultural Service Board meeting;
- October 9, Thanksgiving;
- October 10, Policy and Plans meeting;
- October 10, Council meeting;
- October 11, Worksite health and safety meeting.

Project Update:

- Community Resilience Program
 - Regional Water System Intake Relocation – Project is included in the Beaver Mines Water Supply Mechanical tender, phased to be completed first of the 4 mechanical sites.
- Capital Projects
 - Bridge File 75737 Completed, BF 468 Construction to start mid-October to be completed this fall;
 - Beaver Mines Water Supply, Pipeline portion of the project low bidder L.W. Dennis Contracting Ltd., mechanical portion to be tendered later in fall;
 - Beaver Mines Water Distribution and Waste Water Collection, Community meeting held September 27, detailed design ongoing.
 - Patton Park Playground CSA Certification ongoing.
 - Public Works Office Renovation significantly complete, deficiencies identified.

Call Logs – attached.

Recommendation:

That the Operations report for the period September 20, 2017 to October 4, 2017 and the call logs be received as information.

Prepared by: Leo Reedyk  Date: October 4, 2017

Reviewed by: Wendy Kay  Date: October 5, 2017

Submitted to: Council Date: October 10, 2017

PUBLIC WORKS

WORK ORDER	DIVISION	LOCATION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	COMPLETION DATE
535	Beaver Mines		Tennis court upgrade	Stu Weber	Completed	2016-08-29	2017-09-29
538	Division 2	RR29-5	through the wetland/Settlement of soil on the westside has resulted in riprap subsiding and exposed soil will be subject to wave action	Stu Weber	When crew is available	2016-10-04	
563	Division 1	NW32 T3 R29 W5	Culvert too short for the road/drove off the edge and damaged his vehicle	Bob Millar	Completed	2016-11-16	2017-09-20
670	Division 3	SW16 T6 R30 W4	RQ to have approach widened	Stu Weber	When crews become available	2016-12-14	
674	Division 3	NE17 T6 R30 W4	Site 30332 TWP6-2A/Hole in the culvert	Bob Millar	First Call Placed	2016-12-08	
753	Division 1	TWP 3-0	Snow drifting issues/Some Brushing needs to be done when conditions allow Russel Road	Stu Weber	Completed	2017-01-31	2017-09-05
909	Division 3	SW4 T6 R1 W4	Culvert and drainage problem N. Side of road	Stu Weber	Completed	2017-05-10	2017-09-12
926	Division 1	NW32 T2 R29 W4	RQ Driveway to be graded	Rod Nelson	Unable to do due to condition of driveway	2017-06-27	2017-08-04
939	Division 4	SW15 T7 R29 W4	RQ to have cattle guard cleaned out #29218 TWP 7-2	Bob Millar	Will be done when crew is available	2017-07-13	
941	Division 3	NW16 T6 R30 W4	RQ fence repair RR30-3/TWP6-2A hit by grader in winter	Stu Weber	Completed	2017-07-14	2017-09-12
942	Division 5	NE11 T7 R2 W5	RQ Culvert to be cleaned	Bob Millar	Completed	2017-07-17	2017-09-13
945	Division 4	SW24 T7 R30 W4	RQ driveway for the 1 hour free #7317	Tim Oczkowski	Completed	2017-07-18	2017-09-27
946	Division 2	SE1 T6 R30 W4	#30016 TWP6-0 RQ to have ditches mowed	Mowing Crew	Completed	2017-07-18	2017-09-29
947	Division 5	BF 75737	Concerns about the large rock preventing fish migration	Stu Weber	Completed	2017-07-18	2017-09-21
948	Division 3	SW21 T5 R2 W5	RQ Driveway to be graded	Henry Dykstra	Completed	2017-07-21	2017-10-04
954	Division 5		Burmis Mountain Estates Road needs attention	Henry Dykstra	Completed	2017-08-03	2017-09-29
955	Division 3	SW22 T5 R2 W5	They have an electric fence (#2226 & #2535) and would like to know if it is too close to the road	Stu Weber	To be inspected	2017-08-08	

Agricultural Services Call Log

WORK ORDER	DIV. #	LOCATION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	COMPLETION DATE
1	3	Castle Mountain Resort	Cattle in the townsite	Shane	Phoned around to get someone to remove them	22-Sep-17	22-Sep-17
2	2	NW 20-6-29 W4	Wanted water released from Dam	Lindsey	was not home when last release was done, wants call to go to cell phone in future	26-Sep-17	october
3	3	Beaver Mines	Skunk problem	Shane	thought MD should remove dead skunk from his property, was told that it was owners responsibility	27-Sep-17	27-Sep-17
3							
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October 5, 2017

TO: Wendy Kay, CAO

FROM: Janene Felker, Director of Finance

SUBJECT: Joint Council Funding Committee Recommendations

1. Origin

The Joint Council Funding Committee met on October 4, 2017 and has made recommendations to Council regarding 2018 funding of community organizations.

2. Background/Comment

The Committee reviewed 18 applications totalling \$400,540. Both Council's agreed to increase their per capita contribution to \$34.13 to fund 16 organizations totalling \$225,500.

3. Recommendation

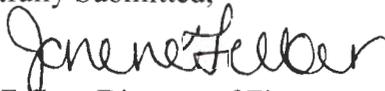
THAT the report from the Director of Finance, dated October 5, 2017, regarding Joint Council Funding Committee Recommendations be received;

AND THAT Council increase their per capita amount from \$30 to \$34.13, totalling \$101,200;

AND THAT Council agree to fund the following organizations for 2018 Joint Funding

- Pincher Creek High School Rodeo Club
- Pincher Creek Community Center
- Oldman River Antique Equipment & Threshing Club
- Pincher Creek District Citizens on Patrol
- Beaver Mines Community Association
- Pincher Creek Handi Bus Society
- Lundbreck Gardeners Club
- Pincher Creek Skating Club
- Bobby Burns Fish Pond Committee
- Twin Butte Community Society
- Syncline Castle Trails Association
- Pincher Planters
- Napi Friendship Association
- Allied Arts Council of Pincher Creek
- Kootenai Brown Pioneer Village
- Pincher Creek & District Chamber of Commerce

Respectfully Submitted,



Janene Felker, Director of Finance

Reviewed By: Wendy Kay, CAO



Date: October 5, 2017

MD OF PINCHER CREEK

October 5, 2017

TO: Wendy Kay, CAO

FROM: Janene Felker, Director of Finance

SUBJECT: 2018 Capital Budget and 2019-2021 Capital Plan Adoption

1. Origin

The *Municipal Government Act* requires that a capital budget be adopted annually.

2. Background/Comment

In September, Council reviewed the requirements of the 2018 capital budget and 2019-2021 capital plan. Equipment replacement requirements, new technology, preliminary engineering, new and ongoing construction projects and bridge projects were all considered. The final list for 2018 includes a total of \$2,705,100 being spent on capital. Of this total, \$2,084,100 is coming from reserves, \$431,000 from provincial grants and \$190,000 from the 2018 operating budget. The proposed water and waste water project to Beaver Mines has not been included in the capital budget at this point as contract amounts after tender are not yet available. The projected capital expenditures included in the capital plan are as following: 2019 - \$4,136,450, 2020 - \$2,590,950 and 2021 - \$1,378,300. The details that make up the 2018 budget and the 2019-2021 plan are attached.

3. Recommendation

That the report from the Director of Finance, dated October 5, 2017, regarding the 2018 Capital Budget, be received;

And that the 2018 capital budget and 2019 – 2021 capital plan dated October 5, 2017 which is made up of a total expenditure in 2018 of \$2,705,100 that is being financed by \$2,084,100 coming from Municipal capital reserves, \$431,000 from provincial grants and \$190,000 from the 2018 operating budget be adopted as the 2018 Capital Budget and 2019 – 2021 Capital Plan for the Municipal District of Pincher Creek No. 9.

Respectfully Submitted,



Janene Felker, Director of Finance

Reviewed By: Wendy Kay, CAO



Date: October 5, 2017

M.D. of Pincher Creek No.9

2018 Capital Budget and 2019 - 2021 Capital Plan							October 5, 2017	
Operating Funded								
Department	Item	Description	2018 Budget	2019 Plan	2020 Plan	2021 Plan	Operating Account	
Public Works	Radio Repeaters		5,000	5,000			P.W. - Capital from Operating 2-32-0-759-2759	
	Radio Upgrade		50,000				P.W. - Capital from Operating 2-32-0-759-2759	
	P.W. Shop	Perimeter Fence	95,000				P.W. - Capital from Operating 2-32-0-759-2759	
	P.W. Shop	Wash Bay		75,000			P.W. - Capital from Operating 2-32-0-759-2759	
	P.W. Shop	Lube Dispensing System		25,000			P.W. - Capital from Operating 2-32-0-759-2759	
			150,000	105,000	0	0		
Agricultural and Environmental Services	Mule / Trailer / Sprayer		40,000				A.E.S. - Capital from Operating 2-62-0-759-2759	
			40,000	0	0	0		
Hamlet of Lundbreck	Lundbreck Shop	Concrete Floor		35,000			Lundbreck - Capital from Operating 2-33-0-759-2759	
	Total Operating Funded Capital		190,000	140,000	0	0		
Grant Funded								
Department	Item	Description	2018 Plan	2019 Plan	2020 Plan	2021 Plan	Grant Name	
Public Works	Bridge File # 671		170,000				Federal Gas Tax	
	Loader		261,000				Municipal Sustainability Initiative (MSI)	
			431,000	0	0	0		
	Total Grant Funded Capital		431,000	0	0	0		
Reserve Funded								
Department	Item	Description	2018 Plan	2019 Plan	2020 Plan	2021 Plan	Reserve Name	Account Number
Administration	GIS	Air Photo's		67,000			Allocated Reserve - M.D. Equipment	6-12-0-752-6740
	Vehicle	Director of Operations			35,000		Allocated Reserve - M.D. Equipment	6-12-0-752-6740
	Computers	Microsoft Office Update	10,500				Allocated Reserve - M.D. Equipment	6-12-0-752-6740
	Computers	Hardware (Servers)			25,000		Allocated Reserve - M.D. Equipment	6-12-0-752-6740
	Computers	Software (Servers)			11,000		Allocated Reserve - M.D. Equipment	6-12-0-752-6740
	Computers	Accounting Software				180,000	Allocated Reserve - M.D. Equipment	6-12-0-752-6740
			10,500	67,000	71,000	180,000		

MD OF PINCHER CREEK

October 5, 2017

TO: Wendy Kay, CAO

FROM: Janene Felker, Director of Finance

SUBJECT: **2018 Operating Budget and 2019-2021 Operating Plan Adoption**

1. Origin

The *Municipal Government Act* requires that an operating budget be adopted annually.

2. Background/Comment

In September, Council reviewed the requirements of the 2018 operating budget. In addition to the budget presented by Administration, Council decided to make the following changes to the 2018 budget.

- In recognition of increased capital costs and upcoming projects, the funding to the Town Recreation Reserve was increased from \$35 per capita to \$45.
- Due to safety concerns, an upgrade to a digital radio system for \$50,000 was approved since there are areas within the MD that have no cell or radio service.
- Since the Public Works yard experienced multiple breaks and enters during 2017, an upgrade and expansion of the Public Works Yard perimeter fence for \$95,000.
- To help combat the spread of noxious weeds and allow crews to go further on undeveloped road allowances, a new mule with associated spray equipment and trailer for \$40,000.
- \$40,000 in funding to help with the implementation of Policy C-PW-004 Road Maintenance – Brushing.
- The recycling equipment reserve was capped at its 2017 balance.
- A grant application is to be sent in for the Municipality Sustainability Initiative for a new Loader for Public Works to help with snow removal and construction projects.
- The estimated 2018 capital levy of \$130,000 from the Pincher Creek Emergency Services Commission will be funded by the Mill Rate Stabilization Reserve.
- The Residential Cold Mix Program will continue from 2018- 2020 with up to 2 kilometers completed each year, the deficit will be funded annually by the Road Construction Reserve.

Additional changes that have occurred since the September budget meetings are: an increase to the MD's dental plan premiums and a \$34.13 per capita contribution for the joint funding program.

The 2018 operating revenue and expenditures are budgeted at \$16,618,410 leaving a balanced budget. This budget includes an increase in tax revenue from 2017 of 4%. A total of \$79,150 was transferred in as revenue from the Mill Rate Stabilization Reserve to achieve the balanced budget. A department and object breakdown along with a reserve projection sheet for the Mill Rate Stabilization Reserve are attached for your reference.

3. Recommendation

That the report from the Director of Finance, dated October 5, 2017, regarding the 2018 Operating Budget be received;

And that the 2018 operating budget and 2019 – 2021 operating plans (both by object and department) dated October 5, 2017 be adopted as the 2018 Operating Budget and 2019 – 2021 Operating Plan for the Municipal District of Pincher Creek No. 9.

Respectfully Submitted,



Janene Felker, Director of Finance

Reviewed By: Wendy Kay, CAO



Date: *October 5, 2017*

M.D. of Pincher Creek No.9

2018 Operating Budget and 2019 - 2021 Operating Plans

October 5, 2017

Object Summary

Operating

	2018	2019	2020	2021
	Budget	Plan	Plan	Plan
Revenue				
Tax Revenue	14,632,330	14,962,780	15,189,370	15,532,260
Sale of Goods and Services	548,290	546,290	546,290	528,570
Investment Income	266,000	266,000	266,000	266,000
Other Revenues	562,100	547,280	545,480	543,700
Grants	340,360	510,360	510,360	510,360
Reserves	269,330	191,370	191,370	168,370
	16,618,410	17,024,080	17,248,870	17,549,260
Expenses Operating				
Administration Costs	-175,600	-183,600	-178,100	-183,220
Capital Operating Funded	-190,000	-275,000	-170,000	-170,000
Contracted Services	-2,619,220	-2,651,250	-2,638,860	-2,658,960
Contribution to Other Agencies	-929,660	-950,650	-921,650	-921,650
Debenture Payments	-704,240	-700,610	-483,000	-479,310
Election Costs	-3,000	-3,000	-3,000	-12,100
Fees Paid	-100,310	-99,910	-99,910	-100,160
Insurance	-127,680	-130,310	-132,970	-134,910
Miscellaneous Expenses	-9,640	-9,640	-9,640	-10,340
Repairs	-207,200	-191,250	-191,750	-192,250
Requisitions	-3,684,490	-3,794,980	-3,908,830	-4,026,110
Salaries, Wages and Benefits	-4,335,210	-4,480,330	-4,628,030	-4,742,450
Staff Development and Safety	-64,310	-64,310	-64,310	-67,590
Supplies	-1,655,360	-1,650,710	-1,732,860	-1,578,310
Transferred to Reserves	-1,600,160	-1,600,160	-1,600,160	-1,600,160
Travel and Subsistence	-80,750	-80,750	-79,850	-81,750
Utilities	-131,580	-132,530	-133,980	-134,930
	-16,618,410	-16,998,990	-16,976,900	-17,094,200
Operating Surplus	0	25,090	271,970	455,060

Approved on October 10, 2017

Reeve

CAO

Reserve Status Sheet

6-12-0-735-6735

General Reserve - Mill Rate Stabilization

October 5, 2017

Balance Start of Year	Opening Balance	1,144,581.83
Requested Amount	Projected Transfer to Balance 2018 Budget	(79,150.00)
	Anticipated PCECSC 2018 Capital Levy	(130,000.00)
Previous Approved Amounts	Lexin Resources Assessment Cancellation	(54,978.33)
	Transfer for Required Taxation Revenue (April 11)	(114,463.00)
	Transfer from Reserve Closure (Feb 28)	508,162.52
	PCECSC 2017 Capital Levy (Jan 24)	(129,260.00)
	Bemo Snow Stopper System (Sept 27, 2016)	(11,540.00)
	Projected Transfer to Balance 2017 Budget	<u>(134,000.00)</u>
Proposed Balance as of October 5, 2017		999,353.02

**M.D. of Pincher Creek No. 9
Statement of Cash Position**

E3d

Month Ending September 2017

BANK STATEMENT C.I.B.C.	September	August
General Accounts		
Bank Statement Balance	174,494.38	392,902.49
Deposits After Month End	2,072.65	6,624.49
Cash On Hand	600.00	600.00
Outstanding Cheques	(206,378.42)	(219,569.85)
Month End Cash Available	(29,211.39)	180,557.13

M.D.'S GENERAL LEDGER	September	August
Balance Forward from Previous Month	180,557.13	71,700.39
Revenue for the Month:		
Receipts for the Month	257,692.67	644,707.84
Interest for the Month	408.97	546.67
Transferred from T-Bill Account - General	1,613,534.84	650,000.00
Disbursements for the Month:		
Cheques Written	(769,310.72)	(826,378.11)
Payroll Direct Deposits and Withdrawals	(460,112.16)	(319,160.73)
Electronic Withdrawals - Utilities and VISA	(63,244.54)	(40,469.20)
Banking Transaction Fees	(613.68)	(389.73)
Debentures and Requisitions	(788,123.90)	0.00
M.D.'s General Ledger Balance at Month End	(29,211.39)	180,557.13

SHORT TERM INVESTMENTS - C.I.B.C.	September	August
General Account Operating Funds	4,769,292.31	6,369,292.31
MSI Capital Grant Advances	5,038,331.65	5,029,532.67
Public Reserve Trust Funds	118,355.13	118,229.62
Tax Forfeiture Land Sales	3,566.65	3,562.87
Recycling Committee	30,750.78	30,718.17
Water Intake Advance	1,576,699.91	1,582,254.57
Water For Life Advance	278,628.23	283,976.90
Clean Water/Wastewater Advance	1,502,175.21	1,504,687.98
	13,317,799.87	14,922,255.09

LONG TERM INVESTMENTS	September	August	Annual Rate	Original	Original
Financial Institution	Market Value	Market Value	of Return	Investment	Investment
			2016	Date	Amount
C.I.B.C. Wood Gundy - Bonds	8,623,806.00	8,658,156.00	3.97%	Nov-88	1,255,915.75

COMMENTS

September Items of Note	Amount
Revenue In - Taxes Before 4% Penalty Applied	375,000.00

This Statement Submitted to Council this 10th Day of October 2017.


Director of Finance

CHIEF ADMINISTRATIVE OFFICER'S REPORT

September 22, 2017 to October 5, 2017

DISCUSSION:

- September 22, 2017 Budget
- September 25, 2017 Policies and Plans
- September 26, 2017 Regular Council (Agenda from September 12)
- September 26, 2017 Public Hearing
- September 26, 2017 Regular Council
- September 27, 2017 Beaver Mines Open House
- September 28, 2017 Castle Mountain Development Plan – Technical Meeting
- September 28, 2017 Emergency Services Commission
- September 29, 2017 Budget - Staff
- October 2 – 3, 2017 Debriefing – Kenow Wildfire
- October 3, 2017 Municipal Planning Commission
- October 3, 2017 Special Meeting of Council
- October 4, 2017 Joint Funding

UPCOMING:

- October 10, 2017 Policies and Plans
- October 10, 2017 Regular Council
- October 11, 2017 Advance Poll
- October 12, 2017 Election Worker Training
- October 16, 2017 Local Government Election
- October 24, 2017 Organizational Meeting
- October 26, 2017 Emergency Services Commission

OTHER**RECOMMENDATION:**

That Council receive for information, the Chief Administrative Officer's report for the period of September 22, 2017 to October 5, 2017.

Prepared by: CAO, Wendy Kay Date: October 5, 2017

Presented to: Council Date: October 10, 2017

Administration Call Log

	Division	Location	Concern / Request	Assigned To	Action Taken	Request Date	Completion Date
76	3	NW 13-05-01-W5	Inquiring regarding permits for outdoor storage.	Roland	In discussions. Letter being sent to property owner. Registered letter was sent to the landowner. Received a letter from the landowner on February 14, 2017 with some enquiries. In the process of responding to the landowner's enquiries. September 7, 2017 Landowner has contacted the office to inform us that he is actively removing debris and will continue to clean the site further.	November 17, 2016	
79		NW 35-05-30-W5	Industrial use of building. Blowing Materials	Roland	An email was sent to the President of the company that is utilizing the building, enquiring as to the current use.	May 19, 2017	
80	5	SW 18-07-02-W5	RV's/Trailers Permanently located on PTN. Of SW 18-07-02 W5 Entrance to Villa Vega. Questions on Restrictive and use of Land.	Roland	A letter has been sent to the landowner.	May 19, 2017	
81							
82							
83							
84							
85							

Wendy Kay

From: economic <economic@pinchercreek.ca>
Sent: October 3, 2017 12:40 PM
To: Wendy Kay
Subject: Invitation to Southern Alberta Summer Games Tour

Hi Wendy,

The Southern Alberta Recreation Association (SARA) is coming to Pincher Creek on Thursday October 12. We would like to invite you, the Reeve and MD Council to join us for lunch at 12:30 at the Town Council Chambers. The visit is to view the facilities that could be used for Southern Alberta Summer Games 2019.

We just found out yesterday that they will be coming so we are currently putting together a tour of our community showcasing our recreation facilities. There would be an opportunity for the Reeve to say a few words at lunch if it works for him.

Please let me know who is available to attend by Tuesday October 10, my apologies for the short timeframe!

Thank you,

Marie Everts

Marketing, Events & Economic Development Officer
Town of Pincher Creek
403 627 3156 ext 236
www.PincherCreek.ca
www.PincherCreek150.ca



Council
Corresp-Action

RECEIVED

OCT 03 2017

M.D. OF PINCHER CREEK

Oct 3/2017

F1b

Pincher Creek 5 Pin Bowlwes Ass..
Box 1265
Pincher Creek, Ab. T0K 1W0

Reeve and Council,

Thank you very much for you generous donation to our association. This partnership, between our association the Town and the Municipal District to aquire and install synthetic lanes for our facility. This will ensure the sport of 5 pin bowling will continue to thrive for decades.

To show our appreciation, we would like to have a short ceremony on Friday Oct 13th at 10 am at the Bowling alley. A ribbon cutting with the Mayor and the Reeve at the beginning of our Town and Country league would be most appropriate we think! All of council is invited to attend as well!

Thank you so much.



Wayne Elliott

President

Pincher Creek 5 Pin Bowlers Assn.



ROYAL CANADIAN LEGION PINCHER CREEK BRANCH #43

P.O. BOX 131, 691 MAIN STREET, PINCHER CREEK, ALBERTA T0K1W0

Tel: 403 627 4024

*Council
Corresp Action*

F1c

RECEIVED

SEP 21 2017

M.D. OF PINCHER CREEK

September 16, 2017

Municipal District of Pincher Creek #9

Box 279

Pincher Creek, Alberta

T0K 1W0

During the coming months, the Royal Canadian Legion Pincher Creek Branch #43 will be honoring and remembering our Veterans and their families, through our sale of Poppies and Wreaths and our REMBRANCE DAY SERVICES.

The Royal Canadian Legion Pincher Creek Branch #43 request permission for:

1. Pincher Creek Branch #43 Members and Pincher Creek Branch #43 Ladies Auxiliary Members to canvas businesses, individuals and organizations beginning October 2, 2017 for the sale of wreaths and donations to the Royal Canadian Legion Pincher Creek Branch #43 Poppy Fund.
2. To distribute poppy boxes, as soon as authorized by Dominion Command

Funds received from donations and the sales of poppies and wreaths are used exclusively to assist Veterans of the Canadian Forces and the RCMP and their families, who need assistance.

Thank you for considering our request and we await your response.

Yours sincerely

Dick Burnham, Poppy Chairman

Royal Canadian Legion Pincher Creek Branch #43

LEST WE FORGET



September 27, 2017

Mr. Brian Hammond, Reeve
Municipal District of Pincher Creek No. 9
Box 279
1037 Herron Avenue
Pincher Creek, Alberta, T0K 1W0

RECEIVED
SEP 29 2017
M.D. OF PINCHER CREEK

Re: Development of the Heritage Hills 110S Substation

Dear Reeve Hammond:

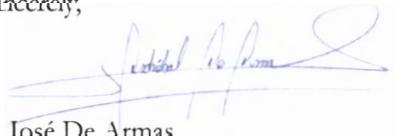
In our letter dated April 6, 2017, NextEra Canada Development & Acquisitions, Inc. ("NextEra") informed you of our successful acquisition of the Heritage Wind Energy Centre (the "Project"), formerly known as the Heritage Wind Farm.

We would like to take this opportunity to notify you of our intention to develop the Heritage Hills 110S Substation ("Proposed Substation") to connect the Project to the Alberta Interconnected Electric System.

As shown on Exhibit A (appended), the site for the Proposed Substation is located in a portion of the property legally described as southeast quarter of section 23, township 7, range 29, west of the fourth meridian (SE-23-7-29-W4), which abuts the lands occupied by the existing Fidler Substation. In accordance with Alberta Utilities Commission ("AUC") Rule 007, NextEra is required to notify occupants, residents and landowners within 800 metres of the edge of the Proposed Substation site boundary. You are receiving this notification, because the Proposed Substation location is within 800 metres of your property boundary. The development for this Proposed Substation will require an application to be filed with the AUC, which is a separate submission from (and not included in) the Project's AUC Approval 22315 -D02 -2017, dated January 20, 2017. NextEra plans to submit the Proposed Substation application to the AUC in February 2018, when all the required environmental field studies and site designs are completed.

Should you have any questions or concerns regarding the Proposed Substation, please feel free to contact us at 1-844-439-8372 or at connect@heritagehills110s.com

Sincerely,



A. José De Armas
Project Manager, Development

Cc: Brian Edwards, NextEra Energy Canada
Roland Milligan, Municipal District of Pincher Creek No. 9

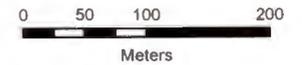


**Heritage Hills 110S Substation
Exhibit A**

**Municipal District of
Pincher Creek No. 9**

Alberta, Canada

-  Existing Transmission
-  Proposed AltaLink's 240kV Transmission Line 1050L
-  Proposed Service Road [Only for illustration purposes, final location subject to change]
-  AltaLink Property Boundary
-  Heritage Hills 110S Proposed Substation Location
-  Existing Fidler 312S Substation Quarter Section



Date: 9/14/2017
PROPRIETARY

Coordinate System: NAD 1983 UTM Zone 12N
Projection: Transverse Mercator
Datum: North American 1983

Wendy Kay

From: Rob Bronson
Sent: September 24, 2017 4:44 PM
To: Garry Marchuk
Cc: ; Wendy Kay
Subject: BM Water & Wastewater September 27 Project Update and BM Resident Inquiry about Water Standpipe

Hi Garry

I wanted to bring to your attention a couple of items regarding the Water and Wastewater project.

1) I'm happy to see that there is a project information meeting being held September 27, 2017. As you know, probably 30% or more of Beaver Mines property owners don't live in Beaver Mines. What plans are in place to make sure that we receive the information? Any documentation made at the public form need to be made available publicly. Any comments or answers to question made at the presentation should also be documented and available.

With this in mind I have the following questions:

- Are location plans available for the reservoir, re-chlorination and pumping site (the area across from our house)? If not, when will plans be made available?
- What opportunity will there be to make comments to plans? In previous meetings, it was confirmed that nearby residents would have input into access to the facilities and the degree of separation and type of barriers
- what plans are in place to ensure access will be provided during construction of distribution lines to my residence and the hamlet. I'm guessing that there will be multiple lines going down 3rd St.

2) We do not want to see a standpipe at this location. I don't understand why a resident of Beaver Mines would be able to ask this question and have the MD pursue an answer. The resident will have a water hook-up so there is no reason for residents of Beaver Mines to use a standpipe. Certainly we don't want to see additional traffic associated with standpipe from people outside the hamlet or from commercial operations. I would like to know how this will be decided.

I look forward to hearing back from you - hopefully with some information.

Thanks
Rob Bronson



CHIEF MOUNTAIN GAS CO-OP LTD.

NATURAL GAS SERVICE FOR SOUTH WESTERN ALBERTA

190 – 1st Street East, Box 38
Cardston, Alberta, T0K0K0

F1f

*Council
Corresp - Action*

RECEIVED
OCT 03 2017
M.D. OF PINCHER CREEK

September 20, 2017

Reeve Brian Hammond
M.D. of Pincher Creek
Box 279
Pincher Creek, Ab. T0K1W0

Mr. Hamond,

We are writing this letter in regard to the Kenow Fire of September 11, 2017, in Waterton Lakes National Park, which in turn spread to M.D. of Pincher Creek.

We would like to first commend the M.D. on their emergency procedures and working with the ratepayers during this tragedy.

We would like to bring to your attention that for some reason, Chief Mountain Gas Co-op Ltd. were never contacted for inclusion with emergency meetings and planning. This is somewhat concerning to us as we provide a valuable service and natural gas is a volatile resource that is very susceptible to fire. We should have been involved through the complete process of this fire.

Because we were not involved, we were not allowed access to any evacuated sites until Wednesday Sept 13. What we found was shocking, many of the burned off properties had their service risers blowing at full line pressure of 60psig. Two sites were on fire which caused concern and safety issues. If we would have been involved from start of the process and planning we would have had plans to isolate services for safety of residents and firefighting personnel!

We have resources and staff that would have aided with design, planning, addresses, emergency phone numbers of residents etc. We are confident that these resources could have been used to possibly mitigate some losses.

We would ask that your emergency plans be updated to include Chief Mountain Gas Co-op Ltd. as part of that plan. Just as in our EMP we have to include municipalities, we would ask for the same inclusion.

Thank you,

Ed Janzen,
Chairman

Tara Cryderman

From: Wendy Kay
Sent: Wednesday, October 4, 2017 9:43 PM
To: Tara Cryderman
Subject: FW: fires

Council – Correspondence – For Action

From: MDInfo
Sent: October 4, 2017 1:40 PM
To: Wendy Kay <wkay@mdpincercreek.ab.ca>
Subject: FW: fires

From: Bradley Bustard [
Sent: Wednesday, October 4, 2017 12:21 PM
To: MDInfo <MDInfo@mdpincercreek.ab.ca>
Subject: RE: fires

The attachment says you are debriefing the events. I have numerous issues, questions and concerns, as does nearly every person I have spoken to. Unless we are asked and interviewed about our concerns, your debriefing and associated report will be a useless waste of time. Concerns of the ratepayers needs to come first, and be addressed. Don't think that some generic government report with no answers will serve the purpose you might intend.
Thank you
Brad

From: MDInfo [<mailto:MDInfo@mdpincercreek.ab.ca>]
Sent: October 4, 2017 11:14 AM
To: Bradley Bustard <bradley.bustard@mdpincercreek.ab.ca>
Subject: RE: fires

Mr. Bustard,

Please find attached a response to your email.

Take care,
Tara

Tara Cryderman
Executive Assistant
P.O. Box 279
1037 Herron Avenue
Municipal District of Pincher Creek No. 9

Phone: 403.627.3130

Fax: 403.627.5070

Email: tcryderman@mdpincercreek.ab.ca

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From: Bradley Bustard [

Sent: Wednesday, September 6, 2017 9:31 PM

To: MDInfo <MDInfo@mdpincercreek.ab.ca>

Subject: fires

To the council, administration, staff;

I continue to grow further alarmed by the MD seeming total lack of support and information regarding the current situation.

With tinder dry conditions, and unusual warm weather, we are primed for a disaster, and the information, guidance and direction provided by the current council seems akin to an ostrich with its head buried fully in the sand.

I need to ask what exactly do we have to do to be provided information. The situation teeters precariously and no one steps up? Why is the MD home page not loaded with the latest info instead of the sixth box with two external links to other information?

Certainly there is more information than what you are providing? Why are you not front and center leading the community?

This is a horrible situation and for your sake, I hope it works out.

Otherwise I sincerely hope that the upcoming election provides you with the break you are apparently looking forward to and rehearsing now!!

Sincerely

Brad Bustard

Tara Cryderman

From: MDInfo
Sent: Wednesday, October 4, 2017 10:03 PM
To: Tara Cryderman
Subject: FW: Contact Form

Council – Correspondence - Action

From: info@mdpincercreek.ab.ca [mailto:info@mdpincercreek.ab.ca]
Sent: October 4, 2017 7:50 PM
To: MDInfo <MDInfo@mdpincercreek.ab.ca>
Subject: Contact Form

Site: mdpincercreek.ab.ca

Name: Norris Graham

Subject: Contact Form

Text: This is directed to Garry Marchuk I see in the Echo the people of south of Pine Ridge want an inquiry into the Kenow fire and how the MD responded. It seems to me the inquiry should be a little broader in scope - in particular how was the fire dealt with before it even got into Alberta. Anyone who has lived here for more then 6 months knew this was going to get ugly when the wind came up.

Reason: Praise

From:

Phone: 4

Tara Cryderman

From: Wendy Kay
Sent: Wednesday, October 4, 2017 9:42 PM
Cc: Tara Cryderman
Subject: FW: Bill C-37

Council – Correspondence – For Info

We should attach a copy of our letter as well, to remind Council what our letter said.

From: MDInfo
Sent: October 4, 2017 1:40 PM
To: Wendy Kay <wkay@mdpincercreek.ab.ca>
Subject: FW: Bill C-37

From: Harris, Natasha (HC/SC) [<mailto:natasha.harris@canada.ca>] **On Behalf Of** CSD DGO / BDG DSC (HC/SC)
Sent: Wednesday, October 4, 2017 12:27 PM
To: MDInfo <MDInfo@mdpincercreek.ab.ca>
Subject: re: Bill C-37

Dear Mr. Hammond,

Thank you for your letter of April 18, 2017, to the Honourable Jane Philpott, former Minister of Health, regarding Bill C-37. I have been asked to reply on the Minister's behalf, and I sincerely apologise for the delay in responding.

The Government of Canada is deeply concerned about the growing number of overdose and deaths caused by opioids. As you may know, Bill C-37 received Royal Assent on May 18, 2017, and is now law in Canada. This Act makes a number of important amendments to the *Controlled Drugs and Substances Act* and *the Customs Act* to support the federal government's efforts to address the opioid crisis and problematic substance use more generally. As you know, one of these amendments was to streamline the application process to establish supervised consumption sites in communities where they are wanted and needed.

The Government of Canada agrees with you that consultations are an important part of determining the appropriateness of a supervised consumption site in a particular location. I want to assure you that while Bill C-37 streamlined the application process, the application process remains thorough and the need for consultations was not removed. Each application to operate a supervised consumption site is considered on a case-by-case basis, on its own merits, taking into account the particular information provided in the application.

Again, I want to assure you that consultations remain an important part of the application process. I hope that this letter has helped to address your concerns. The Government of Canada will continue to work in collaboration with municipalities; provinces and territories; substance use experts; and other key stakeholders to find solutions to the opioid crisis.

Thank you again for writing on this important issue.

Sincerely,

Michelle Boudreau
Director General
Controlled Substances Directorate
Health Canada

21.99



P.O. BOX 279
PINCHER CREEK, ALBERTA
T0K 1W0
phone 627-3130 • fax 627-5070
email: info@mdpincercreek.ab.ca
www.mdpincercreek.ab.ca

April 18, 2017

Jane Philpott
Member of Parliament – Markham - Stauffville
Confederation Building, Suite 162
House of Commons
Ottawa, Ontario K1A 0A6

Dear Honourable Philpott:

Reference: Bill C-37

Council for the Municipal District of Pincher Creek No. 9, at their meeting, held Tuesday, March 28, 2017, discussed a letter from the Honourable John Barlow, regarding Bill C-37.

With respect to Bill C-37, Council supports the splitting of the Bill into two parts. They are supportive of ensuring the CBSA has the powers they've been asking for, with respect to increased authority and powers to search and seize packages, unregistered pill presses and other devices; granting the Minister the authority to quickly and temporarily schedule and class new substances.

Council does not support not having local jurisdiction over the locations for safe injection sites. Not unlike any other development in our community, we feel our municipal bylaws should be adhered to with respect to these activities.

We ask for your favourable consideration of splitting Bill C-37 into two separate Bills.

Sincerely,

Brian Hammond
Reeve

cc: John Barlow, MP

Tara Cryderman

From: Leo Reedyk
Sent: Wednesday, October 4, 2017 4:26 PM
To: Tara Cryderman
Cc: Wendy Kay
Subject: Cost of Wastewater Options

For Information.

At Council's last meeting, I indicated that the cost of the Mill Creek site lagoon was estimated to be between \$200,000 to \$300,000 lower than the Cowley force main option.

Some clarification is required as the November 2016 Beaver Mines Wastewater Options Study indicated the projects to be \$860,000 difference. Since the study was completed a number of changes to the project have occurred. By choosing the preferred option for the water supply line and negotiating easements, landowners on route indicated they were prepared to have the water utility ROW on their property but not all of them were prepared to have the waste water utility. This changed the routing required for a force main back to Cowley, and therefore the projected cost. Additionally, the decision for the preferred water utility ROW changed the option of bringing water past the Mill Creek lagoon site and to residents who may have hosted the wastewater force main to that location. Additional costs have now been projected for a longer waste water route, increased utility ROW cost and the possibility of taking water alongside the waste water to allow those utility ROW's to proceed. These costs were calculated by myself using the unit costs included in the study's, where available.

Mill Creek option - Study	\$3,740,000
Access to the site	\$350,000
Additional cost on utility ROW	\$150,000
Additional length of Utility ROW	\$180,000
Water Supply Line	\$175,000
Estimated new total	\$4,595,000

Cowley Force Main – Study	\$4,600,000
Additional Length and air relief	\$250,000
Estimated new total	\$4,850,000

Estimated difference	\$255,000
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For your information.

L.J. (Leo) Reedyk, A.A.E.
 Director of Operations
 MD of Pincher Creek No. 9

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F2c



*Council
Corresp - For Info*



Town & MD ^{Joint} Council

Thanks so much for
sponsoring our video

The Pincher Rodeo Club
2017

Ben

Marga

Daniell

Mitchell

Jackson

Martyna

Sarah

Aisha

Kassi

Waei

Haley

Ryatt Netz



Meeting Minutes
of the
Agricultural Service Board – Municipal District of Pincher Creek No. 9
September 7, 2017 – MD Council Chambers

Present: Vice Chair Martin Puch, Councillor Quentin Stevick, Councillor Fred Schoening, Members David Robbins and Frank Welsch

Also Present: Director of Operations Leo Reedyk, Agricultural Services Manager Shane Poulsen, Environmental Services Technician Lindsey Davidson and Receptionist Jessica McClelland

Absent: Chairperson John Lawson

Vice Chair, Martin Puch, called the meeting to order at 9:31 am.

A. ADOPTION OF AGENDA

Frank Welsch 17/059

Moved that the agenda be approved as amended to include:

New Business

- 1) ASB Summer Tour
- 2) Erin McIlwraith (Knapweed pull Lethbridge)
- 3) MD Website links regarding wildfires
- 4) Oldman Reservoir

Carried

B. ADOPTION OF MINUTES

Councillor Stevick 17/060

Moved that the minutes of May 4, 2017 be approved as presented.

Carried

C. ASB KEY CONTACT REPORT

ASB Key Contact, Bradley Smith, was unavailable for the meeting.

D. ASB WEED TOUR

Councillor Schoening 17/061

Moved that the report on the ASB Weed Tour be received as information.

Carried

E. FIRES

David Robbins 17/062

Moved that the report on the grass/stubble fires and soil erosion concerns, in the NE 07-07-29 W4M and SE 01-08002 W5M, be received as information.

Carried

F. BUDGET 2018

Frank Welsch 17/063

Moved that the report on the ASB budget for 2018 be received as information.

Carried

G. CHIPMAN CREEK INCIDENT

Councillor Schoening 17/064

Moved that the report on the Chipman Creek Incident be received as information.

Carried

I. CORRESPONDANCE

(1) Action Required

a) Foothills Forage and Grazing Association: Request for funding

Councillor Schoening 17/065

Moved that the ASB support the Foothills Forage and Grazing Association with \$1000 ~~donation~~ **contribution** towards the “Low Cost ~~Winter~~ **Winter** Feeding Workshop”;

AND THAT the MD of Pincher Creek advise residents that the conference is in Fort Macleod.

Carried

Councillors Schoening and Stevick left the meeting at this time, the time being 10:27 am.

Chair Martin Puch, called the meeting back to order, the time being 11:30 am.

b) Alberta Farm Animal Care: Request for Membership

Councillor Schoening 17/066

Moved that the ASB respectfully decline invitation for membership to the Alberta Farm Animal Care.

Carried

H. AGRICULTURAL AND ENVIRONMENTAL SERVICES DEPARTMENTAL REPORT

Councillor Stevick 17/067

Moved to accept the Agricultural and Environmental Services Departmental Report, for July and August 2017, as information.

Carried

I. CORRESPONDENCE

2) FOR INFORMATION

Councillor Stevick 17/068

Moved that the following be accepted as information:

- a) Alberta Crop Report
- b) Southern Alberta Weed Coordinator
- c) South Region ASB Conference

Carried

J. NEW BUSINESS

Frank Welsch 17/069

Moved that the following new business be accepted as information:

- a) ASB Summer Tour
- b) Erin McIlwraith (Knapweed pull Lethbridge)
- c) MD Website links regarding wildfires
- d) Oldman Reservoir

Carried

K. NEXT MEETING

The next Agricultural Service Board meeting will be held, October 5, 2017, at 9:30 am.

L. ADJOURNMENT

David Robbins

17/070

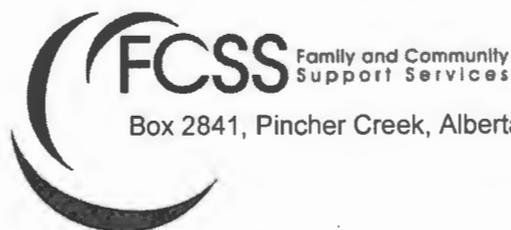
Moved to adjourn the meeting, the time being 12:06 pm.

Carried

ASB Chairperson

ASB Secretary

Pincher Creek and District



Box 2841, Pincher Creek, Alberta, T0K 1W0 Telephone 403-627-3156 - fcss@pinchercreek.ca

FCSS Board Meeting, October 2, 2017 - Council Chambers Minutes - Draft

1.) Call to order: Bonnie Scott called the meeting to order at 6:30

Board Members present: Bonnie Scott, Fred Schoening, Don Anderberg, Marie Meckelborg, Kellie Leblanc

Absent with regret: Kathy Verhagen, Cindy Cornish

Confirmation of Quorum: A quorum was present.

2.) Approval of Agenda

Motion 12.174 / Schoening

**That the agenda be approved as circulated
Carried**

3.) Approval of Minutes June 19th, 2017

Motion 12.175 / Schoening

**That the Minutes of the June 19, 2017 meeting be approved as corrected (item 5.1,
Motion 12.173 did not have the name of the Mover on the draft)
Carried**

4.) Correspondence: no correspondence

5.) Financial:

5.1) 2018 grant applications: Following a brief introduction by the Coordinator, the Board began the process of assessment of the 2018 Funding Applications. FCSS was \$20,318.00 "over-subscribed". It was noted that the total funding available has not changed since the 2017 assessment.

During the Board's deliberations the following was noted and recorded

Project Name: FCSS Administration Budget: David left the meeting at 6:45 and returned to the meeting at 6:55

Project Name: Southwest Alberta Sustainable Community Initiative (SASCI)
David (although no longer employed by SASCI) left the meeting at 6.56 and returned to the meeting at 7:05

Project Name: Holy Spirit Roots of Empathy Program
David left the meeting at 7:07 and returned to the meeting at 7:15

Project Name: Holy Spirit Family School Liaison Counsellor
David left the meeting at 7:40 and returned at 7:55

Project Name: Early Childhood Coalition
Marie Meckelborg left the meeting at 8:10 and returned at 8:15

Project Name: Metis Nation Local Chinook 1880
Kellie left the meeting at 8:22 and returned to the meeting at 8:38

Project Name: Canyon Cubs Preschool: The Board requested more information related to the specific expense items that FCSS was being asked to fund. David will get that information.

Following discussion, the following motion was made:

Motion 12.175 / Anderberg

That the FCSS Board approve the 2018 grant applications as follows, with the exception of Canyon Cubs Preschool**, pending the receipt of further information.

Organization	Approved 2017	2018 Grant Application	2018 Board Decision
Allied Arts Council	6000	24121	6000
Napi Home Visitation	23790	33000	23790
Canyon Cubs Preschool**	14000	15044	14000**
Group Group Youth Drop-in	58000	63000	58000
Holy Spirit Family School Liaison	15000	24000	15000
Holy Spirit Roots of Empathy	5770	5770	5770
Kootenai Brown Education Program	8000	10000	8000
PC Family Centre	32000	50000	32000
PCFRS Early Childhood Coalition	10000	23840	12500
Southwest Alberta Sustainable Community	8000	8000	8000
Metis Nation Local 1880	3000	5000	3000
Ranchland Victim Services	3500	3500	3500
Adult Learning Council (did not apply in 2018)	7500	0	
Mcman FASD Outreach	24000	35967	31000
RCADE (did not apply in 2018)	2000	0	
Care Bears	600	600	600
FCSS Admin	65000	65000	65000
TOTAL GRANT APPLICATIONS		366842	286160
AMOUNT AVAILABLE 2018		286524	286524
SUB-TOTAL (SHORTFALL - OR SURPLUS)		-80318	364

Carried

6.) On-Going and New Business

6.1) Housing Committee (Habitat for Humanity): The Board was informed about the recent Habitat for Humanity Open House.

6.2) New Horizons Grant for Seniors: Several local organizations participated in the New Horizons Grant Workshop. David assisted with the completion of applications for some of the groups. Grants are not announced for several months after the application deadline.

6.3) Seniors Financial Benefits Workshop: FCSS coordinated this workshop on September 25th. The host facility was the Huddlestun Seniors' Centre. Both Federal and Provincial representatives were present. Discussion topics included: CPP, OAS, Alberta Seniors Benefit Program, Special Needs Assistance, Dental and Optical Assistance Programs, Seniors Tax Deferral Program and Seniors Home Adaptation and Repair Program. Approximately 35 people attended the session.

7.) Date for next Board Meeting – November 20, 2017

8.) Adjournment: there being no further business, Marie declared the meeting adjourned at 8:50 PM

Read and approved this _____ day of November, 2017

Coordinator

Board Member

Attachment to Minutes of October 2, 2017

Hi David.

I will not be in attendance as I am no longer a member of council. It was a real pleasure to serve on the board and I enjoyed my time with all of the members.

Please pass this message on to all of the members.

Sincerely,

Duane

Sent from my iPad

DRAFT

Alberta SouthWest Regional Alliance Minutes of the Board of Directors Meeting

Wednesday September 6, 2017 – Cobblestone Manor, Cardston



Board Representatives

Lloyd Kearl, Cardston County
Jordan Koch, Glenwood
Garry Marchuk, MD Pincher Creek
Maryanne Sandberg, MD Willow Creek
Bill Peavoy, Cardston
Dennis Gillespie, Stavelly
John Connor, Granum
Brent Feyter, Fort Macleod
Beryl West, Nanton
Lorne Jackson, Pincher Creek
Warren Mickels, Cowley

Guests and Resource Staff

Jim Bester, Cardston County
Fred Lacey, Cardston County
Leah Wack, Lethbridge College
Linda Erickson, Alberta Economic Development and Trade
Bill Halley, Alberta Innovates
Brad Tucker, Alberta Environment and Parks
Tony Walker, CFABSW
Bev Thornton, Executive Director, AlbertaSW
Bob Dyrda, Project Lead, AlbertaSW
Micah Feyter

1. Call to Order
Chair Lloyd Kearl called the meeting to order.
2. Approval of Agenda
Moved by Maryanne Sandberg THAT the agenda be approved as presented.
Carried. [2017-09-540]
3. Approval of Minutes
Moved by Bill Peavoy THAT the minutes of August 2, 2017 be approved as presented.
Carried. [2017-09-541]
4. Approval of Cheque Register
Moved by Lorne Jackson THAT cheques #2260-#2271 be approved as presented.
Carried. [2017-09-542]
5. Electric Vehicle Charging Stations
Moved by John Connor THAT the Board provide a letter of support for the Federation of Canadian Municipalities (FCM) funding application.
Carried. [2017-09-543]
Bev will follow up with AlbertaSW communities to identify a lead community to provide a Resolution of Council required by the application.
6. REDA CARES Year 2 Project Priorities
Moved by Bill Peavoy THAT the Board approve the project priorities as presented, to form the basis of the Year 2 CARES application.
Carried. [2017-09-544]
7. Summer 2017 visitation
Waterton visitation has, as expected, exceeded previous 3 years and collaboration with the communities has worked well. The wildfires had a sudden impact on the last month of the summer.

8. Project Lead Report

Accepted as information.

Bob has been included in conversations regarding development of a provincial broadband strategy.

AlbertaSW will work with CF Alberta Southwest to continue updating Invest Southwest website and to establish a regional membership in the new Destination Development Association.

9. Executive Director Report

Accepted as information.

Rather than have a separate "New Councils Orientation" event on November 1 (regular board meeting day) Bev will see if AlbertaSW can be part of the regional Elected Officials Training scheduled for November 2, 2017 in Claresholm.

10. Upcoming Board Meetings

➤ September 6, 2017 - Cardston County

➤ October 4, 2017 - Lethbridge College

➤ November 1, 2017 - New Council Orientation: may be rescheduled to November 2, 2017.

➤ December 5, 2017 - Organizational Meeting, Pincher Creek

11. Adjournment

Moved by Garry Marchuk THAT the meeting be adjourned.
Carried. [2017-09-545]

Chair

Approved October 4, 2017

Secretary/Treasurer

Alberta SouthWest Bulletin October 2017

Regional Economic Development Alliance (REDA) Update



L-R: • **Jeff Finkle**, President and CEO, International Economic Development Council, Washington, DC
• **Jan Rogers**, CEO, Regional Economic Development Initiative for Eastern Idaho, Idaho Falls, ID
• **Bev Thornton**, Executive Director, Alberta SouthWest and 2017-2018 President Economic Developers Alberta
• **Michael Langley**, CEO, Minneapolis Saint Paul Regional Economic Development Partnership, Minneapolis-Saint Paul, MN, and 2017 IEDC Board Chair

International recognition for SouthWest Alberta

Bev Thornton is the first Canadian to receive the *Jeffrey A. Finkle Organizational Leadership Award* presented at the International Economic Development Council (IEDC) conference in Toronto. This award recognizes an individual who has “continuously led the same public or non-profit organization with integrity, tenacity, and philanthropic spirit for at least 15 years.” Most importantly, this achievement is a testament to the forward-thinking communities of AlbertaSW that remain excited about working together. Since 2008, AlbertaSW has received over 30 awards. Thank you to the board and community partners who have created this success!

Waterton National Park visitation

With 500,265 recorded visitors at the end of August 2017, Waterton Park visitation had exceeded 2015 (477, 091) and was on track to exceed 2016 (538, 463). The Kenow wildfire swooped over the mountains and the story took a much different turn. The portion of the fire in Waterton Lakes National Park is now classified as ‘under control’ and ‘being patrolled. Some businesses and parts of the park have re-opened. Contact the Information

Line, 403-859-5109 or drop in at the Parks Canada Operation Building information desk at any time from 8:00am to 4:00pm 7 days a week. An updated list of open and accessible areas at www.parksCanada.ca/waterton-kenow-fire

What you see may not be all that is really there!

At the 8th Annual Crown Roundtable Conference in Choteau Montana, September 25th, Bob Dyrda made a presentation as part of a panel headed by Ray Rasker, founder and CEO of Headwaters Economics, Bozeman.

- Ray observed that, in Montana, Agriculture and Resources are generally considered to be the “core” economic income drivers. In fact, research indicates that “non- labour” income is higher in most rural areas. Largest by far is DIR (Dividend, Interest and Rent) income followed by Medicaid, Medicare and disability funding. Baby boomers who hold this wealth, will be an influence for the next 20 years.
- But... plan ahead! The eventual transfer of wealth from boomers to their kids, who are likely living in the city, can further drain wealth from rural areas.
- Also of interest... Montana has 56 counties and 75% of jobs are based in just 6 of them. That means the other 50 counties are relying heavily on non-labour income. Why does this matter? If there are any negative changes in policies regarding Medicaid or Medicare, they will disproportionately impact rural communities.
- Note... We have not been able to find the equivalent reports for Alberta, but Bob is actively working with the provincial Economic Dashboard folks to see if they could produce similar data for rural Alberta.



L-R: • **Dan Clark**, Local Government Center, MSU; former Mayor Choteau;
• **Bob Dyrda**, AlbertaSW and • **Ray Rasker**, Headwaters Economics

Alberta SouthWest Box 1041 Pincher Creek AB T0K 1W0
403-627-3373 or 1-888-627-3373
bev@albertasouthwest.com
bob@albertasouthwest.com

